



THE CORPORATION OF THE TOWN OF PETROLIA

411 Greenfield Street, P.O. Box 1270, Petrolia, Ontario N0N 1R0

Phone: (519) 882-2350 Fax: (519) 882-3373

Open Burn Permit Application Instructions

- 1) Open Burn Permit Applications are made at Town Hall via the Open Burn Permit Application that can also be found on the Town of Petrolia website www.town.petrolia.on.ca.
- 2) The permit is to be paid for according to the Town of Petrolia Fee schedule at Town Hall at the date that the application is started.
- 3) When the Open Burn Permit Application is completed, it will be sent to and reviewed by the Fire Chief, approved if it meets standards, and issued digitally to the applicant via email.

NOTE: Open Burn Applications are to be made minimum 48 hours in advance of the requested burn date.

Call Before You Burn!

519-882-2020

rcousins@petrolia.ca

Town of Petrolia
411 Greenfield Street
Petrolia, Ontario
N0N 1R0

Phone: (519) 882-2350

Website: www.town.petrolia.on.ca

RICK COUSINS
Fire Chief
Cell: (519) 312-3530



PETROLIA NORTH ENNISKILLEN
FIRE DEPARTMENT
370 Centre Street
Petrolia, ON N0N 1R0
Phone (519) 882-2020
Email: rcousins@petrolia.ca

Review By-Law 40 - 2013

OPEN BURN PERMIT APPLICATION

This permit is only issued after the review and approval of an application to conduct an open burn, this application is submitted through the Town Hall and reviewed by the Fire Chief or his designate only.

PERMIT MUST BE ON LOCATION DURING THE BURN

PERMIT INFORMATION:			
PERMIT ISSUED TO: (IF BUSINESS ADD CONTACT NAME)			
PHONE #:		IS THE PERMIT HOLDER THE PROPERTY OWNER?:	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF NO, HAS THE PROPERTY OWNER APPROVED?:	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO, NAME OF PROPERTY OWNER:	
ADDRESS OF THE BURN:			
DESIGNATED PERSON WHO WILL BE MONITORING THE BURN:			
ADDRESS: (street, city, postal code):			
DATE(S) OF THE BURN:		TIME OF THE BURN:	
PERMITTED ITEM(S) TO BE BURNED:			

THIS PERMIT IS GOOD FOR THE SPECIFIED DATE(S) ONLY

Fires set under this permit must be in accordance with the Ontario Fire Code, Ontario Regulation 388/97 Subsection 2.6.3.4 and the penalties provided therein are applicable.

REQUIREMENTS:

1. The fire shall be constantly attended by a competent adult until the fire is extinguished.
2. Fire to be limited to daylight hours.
3. Burning is to be limited to the address as noted above
4. Weather conditions must be favourable – not conducted during high risk periods as defined by by-law
5. Wind conditions must be favourable – no fire shall be set out at any time the wind velocity exceeds 15 KMH.
6. The combustible material to be burned will be dry and not produce dense or noxious smoke.
7. No burning of petroleum products, roofing materials, tires, railroad ties, etc.
8. All neighbours within 1km to be notified, by the permit holder when the burn will take place.
 - Complaints from neighbours may terminate permit.
9. Any contravention of the by-law will terminate permit and may be subject to fine.
10. The issued burn permit must be present with the person monitoring the burn and on site at the burn location.
11. A copy of all issued burn permits will be placed on the Town of Petrolia website and circulated through social media.

I UNDERSTAND THAT THE BEARER OF THIS PERMIT SHALL BE SOLELY LIABLE FOR ANY OR ALL DAMAGES AND EXPENSES RESULTING FROM OPEN BURNING. I UNDERSTAND THAT THIS ISSUED PERMIT IS A PUBLIC DOCUMENT AND IS TO BE MADE AVAILABLE FOR PUBLIC REFERENCE.

Signature of Permit Holder

Date

Approved:

Signature of Fire Chief / Designate

Date Permit issued

Please provide digital copy to: 1. Fire Department (rcousins@petrolia.ca) and
2. Town Hall Clerks Office (clerkdepartment@petrolia.ca) **PRIOR** to burning.
Fee to be paid at Town Hall as per Town fee schedule



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Town of Petrolia Open Burning By-Law 40 - 2013

Before burning any materials, ensure that you are not going to violate this By-Law and remember that clean, dry, untreated wood is the only material that is permitted by the By-Law to be burned. To view the complete By-Law, please visit our website www.town.petrolia.on.ca and go to the By-Law section.

Be aware: If the Fire Department is dispatched to attend an unauthorized fire, the property owner will be billed in accordance with the municipalities current Fees and Charges By-Law. At a **minimum**, a property owner will be billed for two trucks being dispatched from the station. Each truck is billed at the rate of the current Town Fee schedule. Depending on the nature of the 911 call placed to dispatch, there is a possibility of a charge of three trucks being billed. Therefore, by taking the risk of having an unauthorized burn, you may potentially be looking at a bill from the Town for the Fire Department to respond to the call. The Town takes a zero-tolerance approach to these billing practices. If you would like to know if you are in a restricted or non-restricted area and/or if the material you would like to burn is prohibited, please refer to open burn By-Law and Boundary Area rep or contact Petrolia and North Enniskillen Fire Department at 519-882-2020 from Monday to Friday, 8:30 am to 4:30 pm.

Pay particular attention to maturing crops, grass drying up etc., not only on your own property, but your neighbours as well. Be considerate. The smell of a wood fire may be pleasant to some, but offensive to others.

Also remember, that the By-Law has provision for cost recovery and/or fines or violations and unnecessary fire department call outs.

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