

Automatic Withdrawal Tax Payment Registration



Property Information

Property Owner Name(s): _____

Mailing Address: _____

Property Address: _____

Property Roll #: _____ Phone: _____

Email: _____

☐ Send PROPERTY TAX BILLS to my email

☐ Send letters/correspondence to my email

Banking Information

****Please enclose a void cheque**

Account Holder Name(s): _____

Bank Name: _____ Address: _____

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Bank #

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Transit #

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Account #

Withdrawal Information (please select)

☐ Monthly \$_____ Monthly withdrawals will take place on the last business day of every month. You will continue to receive your property tax bills as you normally would, these are for your records only. The monthly calculation is based off previous year's taxes for the property, divided by number of months from now through October.

☐ Tax Due Date Funds will be withdrawn on the last business day of February, May, August and October. You will continue to receive your property tax bills as you normally would, these are for your records only. The amount withdrawn is the amount per property tax billing installment on the bill(s).

Authorization

I hereby authorize the Town of Petrolia to withdraw the above noted funds in payment of my property tax billing from the bank account and financial institution designated on my void cheque. This authorization may be cancelled by me by written request at least ten (10) days prior to the next payment date or may be cancelled by the Town of Petrolia for any reason at any time. It is understood that this withdrawal is classified as a Personal Pre-Authorized Debit Agreement. It is understood that I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this Pre-Authorized Debit Agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit www.cdnpay.ca. I have read and acknowledge the "Instructions, Terms & Conditions & FAQ" listed on the reverse of this form.

Authorized Signature of Account Holder

Authorized Signature for the Town of Petrolia

Date

Date



E-Bill Subscription for Property Tax Billing

The Town of Petrolia offers electronic viewing of your Interim and Final property tax bills. By signing up for this service, you will be able to view your bill in a PDF format that will be sent to your email address in February and August.

If you sign up for this service, you will no longer receive a paper copy of the bill! If your bill is paid by your mortgage provider and you currently do not receive a copy of your bill, you may also register for this option.

We see this Green initiative as a value-added service to the residents of the Town of Petrolia. We hope that you agree!

To register for e-Bill, you will need your Roll Number and Address. If you are unsure of your Roll Number, please contact the office at 519-882-2350. Once registered, should your email address change, please notify us so we can update your file.

Property Information

Property Owner Name(s): _____

Mailing Address: _____

Property Address: _____

Property Roll #: _____ Phone: _____

Email address: _____ *(please verify email is written correctly)*

Terms of Service:

☐ I authorize the Town of Petrolia to transmit all future Property Tax bills to the email address provided above. I understand that I will not automatically receive Property Tax Bills by regular mail and that failure to receive a Property Tax Bill does not excuse me from the responsibility of payment of taxes, nor relieve me from the liability of penalty for late payments. I accept responsibility for contacting the municipality with any future change in my email address. I understand that I may contact the tax department to discuss any concerns with my account.

☐ I authorize the Town of Petrolia to send me a monthly newsletter with important dates, events, facility hours, compost site information, large item pick up and more. This monthly publication is called "The Petrolia Connection" and is limited to Petrolia information. You may unsubscribe from this service at any time and it will not effect your e-billing.

Signature

Name (please print)

Date