



The Corporation of the Town of Petrolia
is seeking a

CROSSING GUARD
(Permanent, Casual)

Reporting to the Facilities Manager, Crossing Guards are responsible for directing the crossing of school-age children and pedestrians across Petrolia Line at an assigned intersection during designated school periods and some Town of Petrolia events. Crossing Guards must be punctual, dependable, and have excellent observation skills to detect any potential safety hazards.

Location	Parks, Recreation & Facilities
Employee Group	Union
Status	Permanent, Casual
Wage	\$17.85/hr

Key Responsibilities:

- Guide and assist children in safely crossing the highway.
- Direct and control pedestrian and vehicular traffic around school zones or other pedestrian-heavy areas.
- Monitor and report any safety issues or concerns related to the assigned crossing area (student problems, unsafe conditions, traffic violations etc.)
- Maintain provided equipment in good condition.
- Maintain a professional and alert presence during all assigned hours.
- Report any accidents or incidents that occur at the crossing point.

Skills and Requirements:

- High school diploma, three (3) months of similar experience working with children, or an equivalent combination of education and relevant experience.
- Suited to work outdoors in all types of weather conditions and seasons.
- Able to access designated crossing on foot in a reasonable period of time.
- Available for early morning and mid-afternoon shifts.
- Good communication skills, both oral and written.
- Demonstrated maturity, sound judgment, reasoning.
- Knowledge of traffic laws.
- Good interpersonal skills.
- Ability to interact well with children, parents and the general public in a courteous and tactful manner.
- Job requires the ability to lift, twist and carry items of up to 5 lbs.
- Job requires the ability to stand and walk for periods of up to 2 hours.
- Job requires good hearing and visual senses and perception.
- Job requires the ability to work alone.
- Job requires mental alertness to ensure the safety of others.
- Job requires moderate physical exertion.
- Up to 15 hours per week.
- Outdoor environment.
- Interactions with the general public.
- Will be subject to inclement weather and/or weather extremes during the discharge of responsibilities.

Full Job Description can be requested from Jess Smith at 411 Greenfield Street
Resumes to be submitted in confidence no later than **12 noon on Friday September 27, 2024.**

Resumes *clearly marked "Crossing Guard"* to be directed to:

Town of Petrolia - 411 Greenfield Street
Petrolia, Ontario N0N 1R0
or electronically to: jsmith@petrolia.ca

We appreciate the interest of all those who respond; however, only those selected for an interview will be contacted. Information obtained through this posting is collected for candidate selection only and is protected by the Municipal Freedom of Information Act. The Town of Petrolia is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Clerks Department to ensure your accessibility needs are accommodated throughout this process.