



Contract for the Installation of Markers and Monument Foundations Hillsdale Cemetery

- Markers & Monuments will only be received ***between May 1 – October 31*** of each year during the hours of **7am - 3pm**, this form must be forwarded by email mpearson@petrolia.ca **48 hours in advance of delivery date**
- Please complete form in full, incomplete forms will not be accepted | please ensure delivery date and times are noted as a staff member must be present to receive the delivery | The Town of Petrolia does not accept responsibility for any deliveries left after hours or without a staff person present

Name of Monument Company:	Contact Person:
	Contact Phone #:
	Signature:
Name of Purchaser:	Mailing Address:
	Signature:
Name of the Deceased:	Location: Sec _____ Row _____ Lot _____ Grave # _____ Columbarium _____ Niche # _____
Size of Marker/Monument _____ x _____ Inches	Is a cement foundation required? Yes No Size of Foundation to be poured: _____ x _____ Inches
Delivery Date:	Delivery Time:
Office Use Only: Request received on: _____ Foundation poured on: _____	Office Use Only: Delivery Accepted on: _____ Delivery Accepted by: _____

Design and Dimensions of Monument or
Inscription of Existing Monument

FEE CHART (please check boxes as req'd)	Setting	C&M	HST	TOTAL	Payment
<input type="checkbox"/> Upright Marker - under 4 cubic feet	350.00	200.00	71.50	621.50	_____
<input type="checkbox"/> Upright Marker - over 4 cubic feet	350.00	400.00	97.50	847.50	_____
<input type="checkbox"/> Flat Marker - Single	200.00	100.00	39.00	339.00	_____
<input type="checkbox"/> Flat Marker - Double	225.00	100.00	42.25	367.25	_____
<input type="checkbox"/> Foot Marker - no cement	100.00	0.00	13.00	113.00	_____
<input type="checkbox"/> Cremation Marker - Single	175.00	50.00	29.25	254.25	_____
<input type="checkbox"/> Cremation Marker - Double	200.00	50.00	32.50	282.50	_____
<input type="checkbox"/> Niche Tablet	100.00	0.00	13.00	113.00	_____
<input type="checkbox"/> Cement foundation required	200.00	0.00	26.00	226.00	_____

Total Payment (including taxes)

- Setting Fee plus Care and Maintenance fee shall be paid in advance of delivery.
- Cheques are made payable to The Corporation of the Town of Petrolia (no posted dated cheques accepted)
- In the memo section of the cheque please be sure to include the last name of the deceased or return with a copy of this form
- It is agreed that the Monument Dealer will also forward a copy of this work order with marker or monument at the time of delivery as well as **in advance along with payment.**