



HILLSDALE CEMETERY
 The Corporation of the Town of Petrolia
 411 Greenfield Street | Petrolia, Ontario | N0N 1R0

Telephone: 519-882-2350
 E-mail: mpearson@petrolia.ca
www.town.petrolia.on.ca

Marker/Monument Delivery request

- **Markers & Monuments will only be received between May 1 – October 31 of each year during the hours of 7am - 3pm, this form must be forwarded by email mpearson@petrolia.ca 48 hours advance of delivery date**
- Please complete form in full, incomplete forms will not be accepted | please ensure delivery date and time are noted as a staff member must be present to receive the delivery | The Town of Petrolia does not accept responsibility for any deliveries left after hours or without a staff person present

Name of Monument Company:	Contact Person:
	Contact Phone #:
Purchasers Information:	Name:
	Mailing Address:
Name of the Deceased:	Location: Sec ____ Row ____ Lot ____ Grave # ____ Columbarium ____ Niche # ____
Size of Marker/Monument ____ x ____ Inches	Is a cement foundation required? Yes No Size of Foundation to be poured: ____ x ____ Inches
Delivery Date:	Delivery Time:
Office Use Only:	Delivery Request received: _____ Foundation poured on: _____ Delivery Accepted on _____ Delivery Accepted by: _____

Setting fee for Monuments and Markers					
Type		Setting Fee (3040-0103)	Care & Maintenance (2700-0005)		Total Fee
			Under 4 Cubic Feet	Over 4 Cubic Feet	
Upright:	Section A & B	\$350.00	\$200.00	\$400.00	As calculated
	Section C	\$350.00	\$200.00	\$400.00	As calculated
Flat Marker:	Single	\$200.00	\$100.00		\$250.00
	Double	\$225.00	\$100.00		\$275.00
	Foot Marker (no cement)	\$100.00	N/A		\$100.00
Cremation Marker:	Single	\$175.00	\$50.00		\$225.00
	Double	\$200.00	\$50.00		\$250.00
Niche Tablet:		\$100.00	N/A		\$100.00
Constructing a Foundation		\$200.00			

Fees are subject to change per the current Town of Petrolia fee schedule For current fee schedule visit <https://town.petrolia.on.ca/town-hall/finance/>

Setting Fee plus Care and Maintenance fee shall be paid in advance of delivery.

- Cheques are made payable to The Corporation of the Town of Petrolia (no posted dated cheques accepted)
- please ensure the proper amount as reflected in the chart above, plus HST is paid
- in the memo section of the cheque please be sure to include the last name of the deceased or return with a copy of this form



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