



CORPORATION OF THE TOWN OF PETROLIA

COUNCIL MINUTES

Monday, December 9, 2013

7:00 p.m.

Council Chambers, Victoria Hall

1. CALL TO ORDER

Mayor McCharles called the meeting to order at 7:00 pm

2. ROLL CALL

Council:

John McCharles, Mayor
Tim Brown, Councillor
Joel Field, Councillor
Mary-Pat Gleeson, Councillor
Mary-Jane Samela, Councillor
Liz Welsh, Councillor

Staff:

Manny Baron, CAO/Clerk
Joe Adams, Director of Operations
Rick Charlebois, Director of Corporate Services/Treasurer
Dave Menzies, Director of Community Services
Mandi Pearson, Deputy Clerk/Operations Clerk
Richard Poore, Director of Performing Arts

Regrets:

Helen Havlik, Councillor

3. INSPIRATIONAL MESSAGE

Councillor Samela gave the inspirational message.

“For to be free is not merely to cast off ones chains; but to live in a way that respects and enhances the freedom of others” – Nelson Mandela

4. DECLARATION OF PECUNIARY INTEREST

- None at this time

5. ADOPTION OF AGENDA

MOVED: Joel Field

SECONDED: Tim Brown

“THAT the Agenda be approved as submitted”

Carried

C - 01 – 12/09/2013

6. RECOGNITIONS / AWARDS / ANNOUNCEMENTS

- Councillor Gleeson thanked Mr. Menzies and his family for their help with the Santa Clause Parade;

Council Minutes – November 25, 2013

- Mayor McCharles welcomed Councillor Havlik to the audience, it is great to see her this evening;
- Councillor Field acknowledged the recent loss a Petrolia family has experienced due to a fire at their home during the Santa Clause Parade – donations for the Blevins family are being accepted at Town Hall and the OHDCC and also a trust fund is in the process of being set up for monetary donations. Councillor Field has spoken with this family and they have expressed how thankful they are for the support Petrolia has given them;
- Councillor Field noted that in the past four days, the Petrolia and North Enniskillen Fire Department has responded to four calls, and the dedication of the volunteers on this department is greatly appreciated;
- Councillor Field congratulated the Atom AE Petrolia Oilers Boys hockey team on their recent Silver Stick win!;
- Councillor Welsh noted that changes have been made in regard to the Waste Management Citizen Liaison Committee, this committee will now meet only once per year, the next meeting will take place in March 2014 at Victoria Hall;
- Councillor Samela mentioned the recent success Christ Anglican Church had through a fundraiser that contributed \$1000.00 to Christmas For Everyone;
- Chili Cook Off and Christmas in the Park along with the Santa Clause Parade this past weekend was a great success, stay tuned as Winners will be announced shortly;
- During the Christmas Holidays Town facilities will be operating with reduced hours which will be posted at all facilities, during this time if citizens need assistance they are encouraged to call 519-882-2351 for Town needs;
- The December edition of the Petrolia Connection is out, lots of information of happenings in Town and programs going on for resident information;
- VPP is in full Christmas swing, winding up the events will be the VPP Country Christmas Jamboree, LCCVI Christmas Concert and the Lambton Concert Band;
- Town Slogan submissions deadline is quickly approaching, entries will be received until December 15th;

7. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- Legion Branch , Branch 216 Petrolia

Kerry Hogan of the Petrolia Legion presented Mayor McCharles with a cheque for \$2225.00, these funds are a contribution towards the Cenotaph restoration project.

8. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

- a) Regular meeting of the Town of Petrolia Council in open session dated Monday, November 25th, 2013

MOVED: Mary-Pat Gleeson

SECONDED: Tim Brown

“THAT the minutes of the Regular Meeting of the Town of Petrolia Council from Monday, November 25th, 2013 be approved as submitted.”

Carried

C - 02 – 12/09/2013

9. UNFINISHED BUSINESS

- None at this time

10. NEW BUSINESS

- None at this time

11. REPORTS – NO ACTION REQUIRED

- None Reported

12. REPORTS –MOTION REQUIRED (BY DEPARTMENT)

a) **Finance**

- None at this time

b) **Water**

- None at this time

i) **Operations**

- i) Report dated December 9, 2013 from Joe Adams, Director of Operations regarding Princess Street update;

MOVED: Liz Welsh

SECONDED: Mary Jane Samela

“THAT the Council of the Town of Petrolia, receive and file this report as presented.”

Carried

C - 03 – 12/09/2013

d)

Community Services

- None at this time

e)

Administration

- i) Report dated December 9, 2013 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding Committee of Adjustment addition;

MOVED: Liz Welsh

SECONDED: Mary Jane Samela

“THAT the Council of the Town of Petrolia, receive and file this report as presented.”

Carried

C - 04 – 12/09/2013

- ii) Report dated December 9, 2013 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding 2014 Fee Schedule;

MOVED: Mary-Pat Gleeson

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, approve the 2014 Fee Structure as presented.”

Carried

f)

Performing Arts and Marketing

- None at this time

13. CORRESPONDENCE – NO ACTION REQUIRED

- a) AMO communication dated November 27,2013;
- b) AMO Watch File dated November 28,2013;
- c) County of Lambton News Release – Lambton Delegation discusses OMPF Cuts;
- d) Communication from Ministry of Energy regarding Ontario`s Long Term Energy Plan;
- e) AMCTO Legislative Express dated December 3, 2013;
- f) AMO Communication dated December 3,2013;
- g) Media Release from the Western Sarnia Lambton Research Park;
- h) AMO Watch file dated December 5, 2013;
- i) County of Lambton News Release – Lambton Creative County Fund;
- j) OGRA report of the OGRA Nominating Committee;
- k) Correspondence from Union Gas an application recently field with the Ontario Energy Board;
- l) Minutes of the Petrolia North Enniskillen Fire Department meeting held July 4, 2013;
- m) Minutes of the Petrolia North Enniskillen Fire Department meeting held September 19, 2013;

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the above correspondence items a) through m) be received and filed”

Carried

C - 06 – 12/09/2013

14. CORRESPONDENCE / ITEMS - MOTION REQUIRED

- None at this time

15. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- None at this time

16. IN CAMERA SESSION

Sec 239(4) of *the Act*

- 1 property
- 1 legal

MOVED: Tim Brown

SECONDED: Mary Jane Samela

“That the Council of the Town of Petrolia break from the regular session of Council for an In Camera Session”

Carried

C - 07 – 12/09/2013

Council moved In Camera at 7:27 p.m.

Regular Council resumed at 7:55 p.m.

17. RISE AND REPORT

MOVED: Joel Field

SECONDED: Tim Brown

“That the Council of the Town of Petrolia, accept Legal 2013-06 as presented”

Carried

C - 08 – 12/09/2013

18. CONSIDERATION OF BY-LAWS

First and Second reading

- a) By-Law Number 54-2013 being a By-Law of the Corporation of the Town of Petrolia to appoint Councillors and Ratepayers to Various Duties;
- b) By-Law Number 55-2013 being a By-Law of the Corporation of the Town of Petrolia to provide rules governing the proceeding of Council and the conduct of its members;
- c) By-Law Number 56-2013 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including December 9, 2013

MOVED: Joel Field

SECONDED: Tim Brown

“THAT By-Law a) through c) be read a first and second time.”

Carried

C - 9 – 12/09/2013

Third and Final reading

MOVED: Mary-Pat Gleeson

SECONDED: Liz Welsh

“THAT By-Law Number 54-2013 being a By-Law of the Corporation of the Town of Petrolia to appoint Councillors and Ratepayers to Various Duties be read a Third Time and Finally Passed.”;

Carried

C - 10 – 12/09/2013

MOVED: Mary-Pat Gleeson

SECONDED: Liz Welsh

Council Minutes – November 25, 2013

“THAT By-Law Number 55-2013 being a By-Law of the Corporation of the Town of Petrolia to provide rules governing the proceeding of Council and the conduct of its members be read a Third Time and Finally Passed.”;

Carried

C - 11 – 12/09/2013

MOVED: Mary-Pat Gleeson

SECONDED: Liz Welsh

“THAT By-Law Number 56-2013 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including December 9, 2013 be read a Third Time and Finally Passed.”;

Carried

C - 12 – 12/09/2013

19. ADJOURNMENT

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the December 9, 2013 meeting of the Council of the Town of Petrolia be adjourned to the next regular scheduled meeting of Council to be held on Monday, December 23, 2013 or to the call of the Chair.”

Carried

C - 13– 11/25/2013

The meeting adjourned 7:58 p.m.

John McCharles
Mayor

Manny Baron
CAO/Clerk