



CORPORATION OF THE TOWN OF PETROLIA

COUNCIL MINUTES

Tuesday, September 2, 2014

7:00 p.m.

Council Chambers, Victoria Hall

1. CALL TO ORDER

Mayor McCharles called the meeting to order at 7:00 pm

2. ROLL CALL

Council:

John McCharles, Mayor
Tim Brown, Councillor
Joel Field, Councillor
Mary-Pat Gleeson, Councillor
Helen Havlik, Councillor
Mary-Jane Samela, Councillor

Staff:

Manny Baron, CAO/Clerk
Joe Adams, Director of Operations
Rick Charlebois, Director of Corporate Services/Treasurer
Dave Menzies, Director of Community Services
Mandi Pearson, Deputy Clerk/Operations Clerk
Richard Poore, Director of Performing Arts

Regrets:

Liz Welsh, Councillor

3. INSPIRATIONAL MESSAGE

Councillor Samela gave the inspirational message.

“ As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them. ” – John F Kennedy

4. DECLARATION OF PECUNIARY INTEREST

- None at this time

5. ADOPTION OF AGENDA

MOVED: Joel Field

SECONDED: Tim Brown

“THAT the Agenda be approved as submitted, with an amendment to add correspondence item 12 i).”

Carried
C - 01 – 09/02/2014

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6. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

- a) Review and Adoption of the Minutes of Regular Council held in open session dated Monday, August 11, 2014;

MOVED: Mary-Pat Gleeson

SECONDED: Mary Jane Samela

“THAT the minutes of the Regular Meeting of the Town of Petrolia Council from Monday, August 11, 2014 be approved as submitted.”

Carried
C - 02 – 09/02/2014

7. RECOGNITIONS / AWARDS / ANNOUNCEMENTS

- Mayor McCharles recognized the Town’s Accounts Payable Clerk, Lois Lovell and presented her with flowers for her 40 years of dedicated service to the Town;
- County Council will meet this Wednesday at the County of Lambton Building beginning at 1:00pm, all are encouraged to attend;
- Hillisdale Cemetery walking tour will take place September 13th at 12 noon;
- The Boomers Extra program starts this Thursday at the OHDCC;
- The Petrolia and Enniskillen Fall Fair is happening this weekend at Greenwood Park;
- The Terry Fox Run will take place on September 14th at the Arena;
- A Seniors Fair will be held at the OHDCC on September 25th;
- Dave Menzies presented an iron sculpture of the Picadilly White Rose of Petrolia. This sculpture was commission by local artist Jason Archer and will find a home here at Victoria Hall.
 - The bottom of the sculpture represents the oil industry of Petrolia and our beginnings that came from that the beautiful white rose.
- VPP: the 5th show of the season, Everything Elvis opened today to rave reviews, 200 tickets were sold for this show today alone.

8. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

9. UNFINISHED BUSINESS

- None at this time

10. NEW BUSINESS

- None at this time

11. REPORTS –MOTION REQUIRED (BY DEPARTMENT)

a) Finance

- None

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b) Water

- i) Report dated September 2, 2014 from Joe Adams, Director of Operations regarding completion of Water Tower elevated tank inspection;

MOVED: Mary-Pat Gleeson

SECONDED: Mary Jane Samela

“THAT the Council of the Town of Petrolia, receive and file the above report as presented.”

Carried
C - 03 – 09/02/2014

c) Operations

- i) Report dated September 2, 2014 from Joe Adams, Director of Operations regarding Waste Water Treatment Plant funding expression of interest;

MOVED: Mary Jane Samela

SECONDED: Helen Havlik

“THAT the Council of the Town of Petrolia support the funding grant application request for the Waste Water Treatment Plant upgrade through the Ontario Community Infrastructure Fund (OCIF) and Building Canada Fund – Small Communities Fund (BCF-SCF);
AND THAT the information in the Expression of Interest will be factually accurate;
AND THAT the Town of Petrolia has a comprehensive asset management plan complete;
AND THAT the comprehensive asset management plan will be publically available, including online on the Town of Petrolia website;
AND THAT the Waste Water Treatment Plant upgrade project applied for through the noted funding application, if funding received will be completed by December 31, 2016.”

Carried
C - 04 – 09/02/2014

d) Community Services

- i) Report dated August 22, 2014 from Dave Menzies, Director of Community Services regarding Terry Fox Run – Special Events approval;

MOVED: Joel Field

SECONDED: Helen Havlik

“THAT the Council of the Town of Petrolia, grant permission to the 2014 Terry Fox Run Committee to hold their annual run on September 14, 2014;
AND THAT the Terry Fox Run Committee notify the Petrolia OPP Detachment, Petrolia & Enniskillen Fire Department, Lambton EMS of the event and route;
AND THAT The Town of Petrolia recognizes and support the efforts of the Terry Fox Run Committee to advance Cancer Research.”

Carried
C - 05 – 09/02/2014

- ii) Report dated August 22, 2014 from Dave Menzies, Director of Community Services regarding 2014 World Under 17 Hockey Challenge;

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MOVED: Tim Brown

SECONDED: Mary Jane Samela

“THAT the Council of the Town of Petrolia, receive and file the above report as presented.”

Carried
C - 06 – 09/02/2014

e) Administration

- i) Report dated September 2, 2014 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding Election Progress Report – poll station accessibility;

MOVED: Mary Jane Samela

SECONDED: Helen Havlik

“THAT the Council of the Town of Petrolia, receive and file the above report as presented.”

Carried
C - 07 – 09/02/2014

- ii) Report dated August 28, 2014 from Rob Nesbitt, Planner regarding Site Plan application for Shoreline Express Courier Inc, VanderWal Drive;

MOVED: Mary-Pat Gleeson

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, receive and file the above report as presented.”

Discussion:

Mr. Nesbitt:

- In regards to a parking and access area pavement, it is this department's suggestion that it is to be complete to the west of the building. In consideration of the lot size with this area being paved and curbed it would be sufficient coverage.
- In regards to drainage, Mr. Adams will work with the applicant to ensure the correct requirements are met.

Mr. Souch (applicant):

- I have some concerns about the pavement request, as there is currently existing is there a need for additional?, and also on the property direct to the east it is not paved.
- Mr. Nesbitt responded, that there is the need for the pavement as outlined and that the Town has taken into consideration the lot size and reduced the required paved area under the Zoning By-Law. Without seeing the property to the east, I can't give a definitive answer, but it could be that property site plan was approved prior to the current Zoning By-Law.

Mayor McCharles:

- The Site Plan agreement by-law as proposed tonight does have a time parameter of twelve months with a possible extension, so there is time to work with achieving the conditions established;
- The Town and Staff are most willing to work with you Mr. Souch to see this project complete.

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- If you can communicate with staff your concerns they are most willing to sit down with you to further discuss the best options for all and to see the project succeed.

Carried
C - 08 – 09/02/2014

f) Performing Arts & Marketing

- None

12. CORRESPONDENCE – NO ACTION REQUIRED

- a) Thank you from Pat Dyke and Family;
- b) Plumbing Permits issued for July 2014;
- c) AMO Watch File August 14, 2014;
- d) AMO Update – OPP Billing Model;
- e) OGRA – Bridge Expo information;
- f) Correspondence from Randy Pettapiece, MPP
- g) AMO Watch File August 21, 2014;
- h) AMO Watch File August 28, 2014;
- i) Warden’s August Citizen of the Month;
- j) Petrolia Heritage Committee Minutes – August 2014;

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the above correspondence items a) through i) , be received and filed”

Discussion:
none

Carried
C – 09 – 09/02/2014

Item j:

MOVED: Mary-Pat Gleeson

SECONDED: Mary Jane Samela

**“THAT Town Council respond to the item of correspondence from the Petrolia Discovery, as found under correspondence of the August 13, 2014 Heritage Committee minutes;
AND THAT the letter note a request for a meeting to take place”**

Discussion:

Councillor Gleeson:

- The letter should come from Council as this topic is important, and while the Heritage Committee recognized as a committee of Council and is supported by us the letter should be sent direct from Town Council.

Councillor Field:

- Although Heritage is a committee of Council, there correspondence is a direct reflection of Town Council.

Carried
C - 10 – 09/02/2014

13. CORRESPONDENCE / ITEMS - MOTION REQUIRED

- None

14. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- Heather Wright – Petrolia Independent
 - All are invited to stop by The Petrolia Independent booth at the Fall Fair on Friday night to celebrate the 1st Anniversary of the Independent, there will be cake to enjoy!
- Mayor McCharles welcomed Brent Boles as he is the newly assigned reporter for the Petrolia Topic;
- Councillor Field congratulated Janessa O'Hara on being selected this years Fall Fair Ambassador and wished her the best of luck, also a reminder that the parade on Saturday begins at 11:00 am.

15. IN CAMERA SESSION

Sec 239(4) of the Act

- none

16. RISE AND REPORT

17. CONSIDERATION OF BY-LAWS

First and Second reading

- By-Law Number 45-2014 being a By-Law of the Corporation of the Town of Petrolia to authorize the submission of an application to authorize borrowing from Ontario Infrastructure and Lands Corporation;
- By-Law Number 46-2014 being a By-Law of the Corporation of the Town of Petrolia to appoint member of the Joint Compliance Audit Committee;
- By-Law Number 47-2014 being a By-Law of the Corporation of the Town of Petrolia to authorize the purchase of certain lands in the Town of Petrolia, Eureka Street, Countryside Realty;
- By-Law Number 48-2014 being a By-Law of the Corporation of the Town of Petrolia to authorize the execution of a Site Plan Agreement between Shoreline Express Courier Inc and the Town of Petrolia on VanderWal Drive;
- By-Law Number 49-2014 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including September 2, 2014;

MOVED: Tim Brown

SECONDED: Mary Jane Samela

“THAT By-Law a) through e) be read a first and second time.”

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Carried
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Third and Final reading

MOVED: Tim Brown

SECONDED: Joel Field

“THAT By-Law Number 45-2014 being a By-Law of the Corporation of the Town of Petrolia to authorize the submission of an application to authorize borrowing from Ontario Infrastructure and Lands Corporation be read a Third Time and Finally Passed.”;

Carried
C - 12 – 09/02/2014

MOVED: Tim Brown

SECONDED: Joel Field

“THAT By-Law Number 46-2014 being a By-Law of the Corporation of the Town of Petrolia to appoint member of the Joint Compliance Audit Committee be read a Third Time and Finally Passed.”;

Carried
C - 13 – 09/02/2014

MOVED: Tim Brown

SECONDED: Joel Field

“THAT By-Law Number 47-2014 being a By-Law of the Corporation of the Town of Petrolia to authorize the purchase of certain lands in the Town of Petrolia, Eureka Street, Countryside Realty be read a Third Time and Finally Passed.”;

Carried
C - 14 – 09/02/2014

MOVED: Tim Brown

SECONDED: Joel Field

“THAT By-Law Number 48-2014 being a By-Law of the Corporation of the Town of Petrolia to authorize the execution of a Site Plan Agreement between Shoreline Express Courier Inc and the Town of Petrolia on VanderWal Drive be read a Third Time and Finally Passed.”;

Carried
C - 15 – 09/02/2014

MOVED: Tim Brown

SECONDED: Joel Field

“THAT By-Law Number 49-2014 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including September 2 ,2014 be read a Third Time and Finally Passed.”;

Carried
C - 16 – 09/02/2014

17. ADJOURNMENT

MOVED: Tim Brown

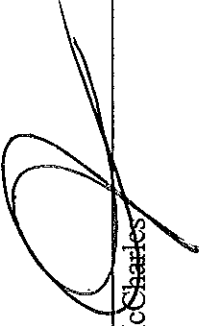
SECONDED: Helen Havlik

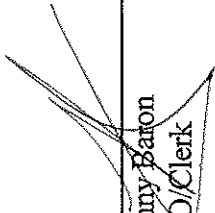
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“THAT the September 2, 2014 meeting of the Council of the Town of Petrolia be adjourned to the next regular scheduled meeting of Council to be held on Monday, September 15, 2014 or to the call of the Chair.”

Carried
C - 17 – 09/02/2014

The meeting adjourned 7:35 p.m.


John McCharles
Mayor


Manny Baron
CAO/Clerk