



CORPORATION OF THE TOWN OF PETROLIA

COUNCIL MINUTES

Monday, December 23, 2013
7:00 p.m.
Council Chambers, Victoria Hall

1. CALL TO ORDER

Mayor McCharles called the meeting to order at 7:00 pm

2. ROLL CALL

Council:

John McCharles, Mayor
Joel Field, Councillor
Mary-Pat Gleeson, Councillor
Mary-Jane Samela, Councillor
Liz Welsh, Councillor

Staff:

Manny Baron, CAO/Clerk
Joe Adams, Director of Operations
Rick Charlebois, Director of Corporate Services/Treasurer
Dave Menzies, Director of Community Services
Mandi Pearson, Deputy Clerk/Operations Clerk
Richard Poore, Director of Performing Arts

Regrets:

Helen Havlik, Councillor
Tim Brown, Councillor

3. INSPIRATIONAL MESSAGE

Councillor Welsh gave the inspirational message.

“Christmas is not a time nor a season, but a state of mind. To cherish peace and goodwill, to be plenteous in mercy, is to have the real spirit of Christmas” – Calvin Coolidge

4. DECLARATION OF PECUNIARY INTEREST

- None at this time

5. ADOPTION OF AGENDA

MOVED: Mary-Pat Gleeson

SECONDED: Mary Jane Samela

“THAT the Agenda be approved as submitted, with the amendment to add New Business Item 10 i) and delete the delegation of CIMA”

Carried

C - 01 – 12/23/2013

6. RECOGNITIONS / AWARDS / ANNOUNCEMENTS

Council Minutes – December 23, 2013

- Santa Clause arrived to assist Councillor Gleeson and Councillor Field hand out the awards for the Chili Cook Off and Santa Claus Parade
 - 1st Place Community – Petrolia Optimist Club
 - 2nd Place Community – New Life Assembly
 - 3rd Place Community – Relay for Life, Watford
 - 1st Place Commercial – Forest Agri Services
 - 2nd Place Commercial – OHDCC
 - 3rd Place Commercial – Waddick Fuels
 - 1st Place School Age – Beavers & Scouts of Petrolia
 - 2nd Place School Age – Girl Guides
 - 3rd Places School Age – Petrolia Figure Skating
 - 1st Overall – Petrolia Lions
 - Winner of the Chili Pot – Petrolia Optimist
 - Winner of the Silver Fork – Town of Petrolia Staff
 - Mayor McCharles thanked all the volunteers and participants for their support and hard work that go into making these Town events such a success
- Councillor Gleeson noted that Roseann Orcutt has been nominated for a good citizenship award for her volunteerism with Charlotte's Taskforce;
- Councillor Welsh invited the public to attend the New Year's Levee at Town Hall on January 1st, 1 o'clock pm;
- Mayor McCharles invited everyone to attend the Silver Stick Opening Ceremonies on December 27th at 8:30 pm;
- The January edition of the Petrolia Connection will be in mailboxes December 24th;
- Town Facilities are operating with reduced hours over the holiday season, please call ahead;
- Waste and Recycling Collection will go ahead as normal with no interruption to service over the holidays;
- 2013 was a success for the VPP, looking forward to an exciting 2014 with lots happening.....the Box Office will be open until noon on Christmas Eve for ticket and gift certificate purchases;
- Mayor McCharles thanked Council and Staff for all they have contributed in 2013, and wished a Merry Christmas and Happy New Year with all the best in 2014;

7. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- None

8. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

- a) Regular meeting of the Town of Petrolia Council in open session dated Monday, December 9th, 2013

MOVED: Joel Field

SECONDED: Liz Welsh

“THAT the minutes of the Regular Meeting of the Town of Petrolia Council from Monday, December 9, 2013 be approved as submitted.”

Carried

C - 02 – 12/23/2013

9. UNFINISHED BUSINESS

- None at this time

10. NEW BUSINESS

- i) Report dated December 23, 2013 from Manny Baron, CAO/Clerk regarding Petrolia Discovery;

MOVED: Mary Jane Samela

SECONDED: Mary-Pat Gleeson

“THAT the Council of the Town of Petrolia, accept this report and direct staff to continue working with the Petrolia Discovery;

Carried

C - 03 – 12/23/2013

11. REPORTS – NO ACTION REQUIRED

- None Reported

12. REPORTS –MOTION REQUIRED (BY DEPARTMENT)

a) Finance

- i) Report dated December 23, 2013 from Rick Charlebois, Director of Corporate Services/Treasurer regarding Reserve Funds and Reserves;

MOVED: Joel Field

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia, approve the proposed changes to the Town of Petrolia Reserve Funds and Reserves;

Carried

C - 04 – 12/23/2013

b) Water

- None at this time

i) Operations

- i) Report dated December 23, 2013 from Joe Adams, Director of Operations regarding Ontario Public Works Association award submission;

MOVED: Mary Jane Samela

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia, receive and file this report;

Carried

C - 05 – 12/23/2013

Mayor McCharles requested a letter of thanks be sent on behalf of Council to CIMA.

- ii) Report dated December 23, 2013 from Joe Adams, Director of Operations regarding recent funding EOI results;

MOVED: Mary-Pat Gleeson

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, receive and file this report;

Carried

C - 06 – 12/23/2013

d)

Community Services

- i) Report dated December 23, 2013 from Dave Menzies, Director of Community Services regarding Accessibility;

MOVED: Joel Field

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia, approve the annual Accessibility Plan as presented;

Carried

C - 07 – 12/23/2013

e)

Administration

- i) Report dated December 23, 2013 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding transient trader application received for Indian River Citrus;

MOVED: Mary-Pat Gleeson

SECONDED: Mary Jane Samela

**“THAT the Council of the Town of Petrolia, approve the Transient Trade Business Licence for Indian River Direct for the sale of citrus, peaches and pecans on the property located at 4120 Petrolia Line – Petrolia Home Hardware
AND THAT the 2014 licence fee be set at \$500.00, same as previous years;**

Carried

C - 08 – 12/23/2013

- ii) Report dated December 23, 2013 from Lorne Given, Community Emergency Response Coordinator regarding 2013 EMO Submission;

MOVED: Mary-Pat Gleeson

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia, endorse as presented the 2013 Town of Petrolia Emergency Plan;

Carried

C - 09 – 12/23/2013

- iii) Report dated December 23, 2013 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding the Central Lambton Family Health Team – Glenview Site future development;

MOVED: Joel Field

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia, endorse as submitted the Site Plan and Details for Southside Group project number 662, dated November 1, 2013, Drawing Number A101;

Carried

C - 10 – 12/23/2013

f)

Performing Arts and Marketing

- i) Report dated December 23, 2013 from Laurisssa Ellsworth, Manager of Town Marketing and VPP Front of House regarding Branding Committee Update;

MOVED: Joel Field

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia, receive and file this report;

Carried

C - 11 – 12/23/2013

13. CORRESPONDENCE – NO ACTION REQUIRED

- a) Correspondence regarding Ontario Medal for Young Volunteers;
- b) Correspondence from Autism Ontario;
- c) Motion from West Lincoln – Blanket support motion for Municipalities that are Not Willing Hosts;
- d) Correspondence received by the Ministry of Community Safety and Correctional Services regarding termination of the Agreement for Police Services;
- e) Thank you from New Life Assembly;
- f) Resolution from the Municipality of McDougall regarding the OPP new Billing Model for Police Services;
- g) Resolution from the Municipality of Killahoe-Hagarty-Richards regarding support of the limit of IWT projects;
- h) Resolution from Tay Valley Township regarding the OPP new Billing Model for Police Services;
- i) Resolution from Prescott Russell regarding the OPP new Billing Model for Police Services;
- j) AMO Watch File dates December 12, 2013;
- k) Resolution from the Township of Mulmur regarding the OPP new Billing Model for Police Services;
- l) Minutes of the December 5, 2013 PNEFD meeting;
- m) Resolution from the Municipality of East Ferris regarding the recent Small, Rural and Northern Municipal Infrastructure Fund;
- n) Resolution from the Municipality of Mississippi Mills regarding the OPP new Billing Model for Police Services;
- o) Resolution from Sequin Township regarding the OPP new Billing Model for Police Services;
- p) Resolution from the County of Lambton opposing requalification of Municipal Building Officials;
- q) Resolution from the Village of Oil Springs regarding the OPP new Billing Model for Police Services;
- r) Resolution from the Township of Champlain regarding the OPP new Billing Model for Police Services;
- s) AMO Watch File dated December 19, 2013;
- t) Letter from Caroline Connelly regarding Salt/Ice Melts and animal safety;

MOVED: Liz Welsh

SECONDED: Mary Jane Samela

“THAT the above correspondence items a) through t) be received and filed”

Carried

C - 12– 12/23/2013

Discussion:

Councillor Gleeson asked Mr.Adams about the salt used on the sidewalks;

- Mr. Adams responded that rock salt is used, it is MTO specific. There is a need for salt from a liability stand point as the sidewalks need to be maintained. Salt and Sand mixtures have been common practice for some time.

14. CORRESPONDENCE / ITEMS - MOTION REQUIRED

- None at this time

15. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- None at this time

16. IN CAMERA SESSION

Sec 239(4) of *the Act*

- None

17. RISE AND REPORT

18. CONSIDERATION OF BY-LAWS

First and Second reading

- a) By-Law Number 57-2013 being a By-Law of the Corporation of the Town of Petrolia for Emergency Response Plan for the Protection of Public Safety, Health, the Environment, Critical Infrastructure and Property, and to Promote Economic Stability and a Disaster-Resilient Municipality;
- b) By-Law Number 58-2013 being a By-Law of the Corporation of the Town of Petrolia to receive By-Law Enforcement and Crossing Guard Services;
- c) By-Law Number 59-2013 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including December 23, 2013;

MOVED: Joel Field

SECONDED: Liz Welsh

“THAT By-Law a) through c) be read a first and second time.”

Carried

C - 13 – 12/23/2013

Third and Final reading

MOVED: Mary Jane Samela

SECONDED: Mary-Pat Gleeson

Council Minutes – December 23, 2013

“THAT By-Law Number 57-2013 being a By-Law of the Corporation of the Town of Petrolia for Emergency Response Plan for the Protection of Public Safety, Health, the Environment, Critical Infrastructure and Property, and to Promote Economic Stability and a Disaster-Resilient Municipality be read a Third Time and Finally Passed.”;

Carried

C - 14 – 12/23/2013

MOVED: Mary Jane Samela

SECONDED: Mary-Pat Gleeson

“THAT By-Law Number 58-2013 being a By-Law of the Corporation of the Town of Petrolia to receive By-Law Enforcement and Crossing Guard Services be read a Third Time and Finally Passed.”;

Carried

C - 15 – 12/23/2013

MOVED: Mary Jane Samela

SECONDED: Mary-Pat Gleeson

“THAT By-Law Number 59-2013 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including December 23, 2013 be read a Third Time and Finally Passed.”;

Carried

C - 16 – 12/23/2013

19. ADJOURNMENT

MOVED: Joel Field

SECONDED: Mary Jane Samela

“THAT the December 23, 2013 meeting of the Council of the Town of Petrolia be adjourned to the next regular scheduled meeting of Council to be held on Monday, January 6, 2014 or to the call of the Chair.”

Carried

C - 17– 12/23/2013

The meeting adjourned 7:36 p.m.

Merry Christmas to all!

John McCharles
Mayor

Manny Baron
CAO/Clerk