



CORPORATION OF THE TOWN OF PETROLIA

COUNCIL AGENDA

Monday, November 25, 2013

7:00 pm

Council Chambers, Victoria Hall

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INSPIRATIONAL MESSAGE**
- 4. DECLARATION OF PECUNIARY INTEREST**
- 5. ADOPTION OF AGENDA**
- 6. RECOGNITIONS / AWARDS / ANNOUNCEMENTS**
- 7. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL**
 - None scheduled
- 8. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)**
 - a) Review and Adoption of the Minutes of Regular Council in open session dated Tuesday, November 12, 2013;
- 9. UNFINISHED BUSINESS**
 - None reported
- 10. NEW BUSINESS**
 - None at this time
- 11. REPORTS – NO ACTION REQUIRED**
 - None at this time
- 12. REPORTS –MOTION REQUIRED (BY DEPARTMENT)**

a) Finance

- i) Report dated November 25, 2013 from Rick Charlebois, Director of Corporate Services/Treasurer regarding Town IT Support provided by the County of Lambton;
- ii) Report dated November 25, 2013 from Rick Charlebois, Director of Corporate Services/Treasurer regarding 2014 OMPF Funding allocation;
- iii) Report dated November 25, 2013 from Rick Charlebois, Director of Corporate Services/Treasurer regarding 2014 St.Clair Conservation budget proposal;
- iv) Report dated November 25, 2013 from Rick Charlebois, Director of Corporate Services/Treasurer regarding new OPP Costing Model;

b) Water

- None at this time

c) Operations

- i) Report dated November 25, 2013 from Joe Adams, Director of Operations regarding Princess Street update;

d) Community Services

- i) Report dated November 25, 2013 from Dave Menzies, Director of Community Services regarding Town Entrance Sign at Hwy 21;
- ii) Report dated November 25, 2013 from Dave Menzies, Director of Community Services regarding Official Town Flower;

e) Administration

- i) Report dated November 25, 2013 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding 2014 Election – notice of election;
- ii) Report dated November 25, 2013 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding Signage Application – 4165 Petrolia Line, Brooke Telecom;

f) Performing Arts & Marketing

- i) Report dated November 25, 2013 from Laurissa Ellsworth, Manager of Town Marketing regarding update on OHDCC Website;

- ii) Report dated November 25, 2013 from Richard Poore, Director of Performing Arts regarding Membership to Foundation search;

13. CORRESPONDENCE / ITEMS – NO ACTION REQUIRED

- a) AMO communication dated November 12, 2013;
- b) News Release from the County of Lambton – 211 during emergencies;
- c) AMO Watch File dated November 14, 2013;
- d) County of Lambton News Release – Christmas in the Villa;
- e) Information from the Learning Disability Association of Lambton County;
- f) Correspondence from Save VIA committee;
- g) Thank you from Joyce Finlayson;
- h) Plumbing Permits for the Month of October;
- i) Invitation from Ministry of Citizenship and Immigration, 2014 Volunteer Service Awards;

14. CORRESPONDENCE / ITEMS - MOTION REQUIRED

- None at this time

15. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

16. IN CAMERA SESSION
Sec 239(4) of *the Act*

- 1 personal
- 3 property
- 2 legal

17. RISE AND REPORT

18. CONSIDERATION OF BY-LAWS

- a) By-Law Number 52-2013 being a By-Law of the Corporation of the Town of Petrolia to extend a contract for service agreement between Helen`s Hideaway and the Corporation of the Town of Petrolia for Operation of the Kerr Café;
- b) By-Law Number 53-2013 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including November 25, 2013;

19. ADJOURNMENT