



Return completed forms to:
Clerks Department
411 Greenfield Street
Petrolia, ON N0N 1R0
mpearson@petrolia.ca

Town of Petrolia Committee Appointment Application Form

Term: December 2022 – December 2024

Prefix Mr Mrs Miss Ms

First Name: _____ Last Name: _____

Address: _____ Postal Code _____

Email Address: _____ Home Phone # _____

Cell Phone # _____ Daytime contact # _____

Please Indicate which Committee(s) you are applying for:	
Parks & Recreation Advisory	
Petrolia Heritage Advisory	
Community Health & Wellness Advisory	
Committee of Adjustment & Property Standards (quasi-judicial/decision-making)	

Questionnaire:

1) Occupation or former occupation: _____

2) Please describe your relevant educational background: _____

3) Please describe your relevant occupational background: _____

4) Please list any special degrees, licenses, certificates, memberships, special achievements, training, or other volunteer activities that are relevant to the committee(s) you are applying for:

Personal information on this form is collected under the authority of section 28(2) of the *Municipal Freedom of Information and Protection of Privacy Act Ch. M. 56 R.S.O. 1990* and will be used for the purposes of making appointments to Committees. Any questions about the collection of this information may be addressed to the Clerk's Department.

The Town of Petrolia is committed to inclusive, barrier-free processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA).

5) Please describe what strengths you feel you will bring as part of a committee:

NOTE: Please add separate pages if more space is required in any area.

6) Have you previously served on a Town of Petrolia Committee? Yes No

If yes, which one(s)? _____
 For how long? _____

7) Have you previously served on any other Community Organizations or Committees? Yes No

If yes, please provide name(s) _____

8) Are you available to attend meetings:

Yes No Daytime
 Yes No Evening

ONLY If you are applying for the **Committee of Adjustment & Property Standards:**

Knowledge or Experience with/in:	Extensive	Moderate	None
The Ontario Planning Act			
Strategic Planning			
Legal Understanding			
Complexities of Building matters			
Land Development and Community Growth			
Municipal Planning & Development (zoning and official plan)			
Municipal Heritage & Ontario Heritage Act			
Neighbourhoods and Land use of Petrolia			

It is helpful if a resume is also attached but is optional. Please indicate whether you have attached a resume. Yes No

Please be aware that the appointment process is not complete until a resolution is passed at an official meeting of Council. You will be notified by letter about the outcome of your application.

Eligibility:

Please check all that apply to you:

Requirements	Yes	No
Between 14-18 Years of Age (youth member)		
18 Years of Age or Older		
Eligible Elector in the Town of Petrolia		
Canadian Citizen		
Reside in the Town of Petrolia		

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If No: _____ (specify home Municipality)		
Why do you wish to be part of a Town of Petrolia Committee of Council: _____ _____		

Certification:

The provision of any false or misleading information on this application will be sufficient reason for the Town to reject the application or to terminate an appointment.

Release of Contact Information (please choose one of the following)

- I hereby consent to the release of my contact information including name, phone number and email to the public as committee contact information.
- I DO NOT consent to the release of my contact information to the public as committee contact information. I do understand that my contact information WILL BE available to the Town of Petrolia and its employees and other members of the Committee. I also understand that my "Name" will appear on the Town of Petrolia website as a committee member.

I hereby certify that the information contained in this application form is accurate.

Signature

Date

Please return application to Mandi Pearson, Clerk/Operations Clerk 411 Greenfield St, Petrolia, ON N0N 1R0 or mpearson@petrolia.ca by 4:30 p.m., Wednesday, October 26, 2022

Call for applications is conducted in 2022 & 2024, although applications may be considered at other times of year based on vacancy. Applications will be kept on file for 23 months.

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