

## MFIPPA SUMMARY OF FEES

For Information Requests under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). The payment and amount of fees are set out in the Act and its regulations.

*Permitted fees are:*

### **Requests for *Personal Information***

*A request for information about oneself is considered a "personal information request". The following fees apply to requests for your own personal information:*

- Application Fee:** \$5.00 - To be paid when you submit your request;
- Photocopying:** \$0.20 for each page (Requester's copy only)
- Computer Programming:** \$15.00 per ¼ hour (if needed to develop program to retrieve information;)
- Disks/CD/DVD:** \$10.00 for each

### **Fees for Requests for *General Information***

*Requests for information, whether about a person other than yourself or about a government program or activity are considered "general information requests". The following fees apply to requests for general information:*

- Application Fee:** \$5.00 - To be paid when you submit your request;
- Search Time:** \$7.50 per ¼ hour required to search and retrieve records;
- Record Preparation:** \$7.50 per ¼ hour required to prepare records for release;
- Photocopying:** \$0.20 for each page (Requester's copy only)
- Computer Programming:** \$15.00 per ¼ hour (if needed to develop program to retrieve information;)
- Disks/CD/DVD:** \$10.00 for each

### **Timeframe**

The time for processing access requests is 30 days. A time extension, however, may be applied where necessary.

### **Exemptions Under the Act**

Specific types of information are protected under the Act, Information that will or may be withheld includes:

Relations with Government	Advice or Recommendations
Third Party Information	Economic or other interest
Personal Privacy	Danger to Health & Safety
Solicitor-Client Privilege	Draft By-Laws, records of closed meetings
Law Enforcement	Published Information
Limitations on access to own information	