

TOWN OF PETROLIA

INDOOR STORAGE QUOTE

Supply of Secure Indoor Storage
Quote No. FA-01-2017



COMPANY NAME

ADDRESS OF STORAGE

RESPONSIBLE PERSON

CONTACT INFO

DATE

GENERAL TERMS & CONDITIONS

1. **This is a Request for Quote ONLY**

By submitting a quote to the Town each Proponent represents and warrants to the Town that the information in its proposal is accurate.

2. **Qualifications and Competency:**

The Town reserves the right to reject quotes from Proposers who are unable to provide evidence that they are capable of providing the necessary requirements

3. **Liability:**

The Proposer shall ensure that the Town, its officers, agents and employees are saved harmless from any liability whatsoever arising out this quote.

4. **Local Condition:**

The Proposer shall allow the Town by personal inspection / examination or by any other means satisfy himself, to the local conditions to be encountered and practicability of the service.

5. **Right to Cancel:**

The Town is entitled to reserves the absolute and unfettered discretion to:

- Accept or reject any quote that fails to comply with the requirements set out
- Assess quotes as it sees fit, without in any way being obliged to select any proposal
- Assess and select proposals as it sees fit without being obliged in any way to select the proposal that offers the lowest / highest offer
- Determine whether any quotes satisfactorily meet the Towns needs
- The right to require clarification after the dates and times set out above from any one or more of the Proponents in respect of quote submitted
- The right to communicate with, meet with or negotiate with any one or more of the Proponents respecting their quote
- Reject any or all proposals with or without cause for any reason

6. **Ownership of Proposal**

All responses to this request for a quote become property of the Town of Petrolia and may be included as part of any future contractual arrangement.

7. **Proposers Expenses**

Each prospective Proponent is solely responsible for the risk and cost of preparing and submitting its quote.

8. **Confidentiality**

The Town is subject to the Freedom of Information and Protection of Privacy Act. The Act creates a right of access to records in the custody or under the control of the Town, subject to the specific exception in that right set out in the Act. The Town will receive all paperwork submitted in confidence. In respect to the Act the Town cannot guarantee that information contained in any documentation will remain confidential if a request for access is made under the act.

9. **Waiver and Allocation of Risk**

The Town accepts no responsibility or liability for the accuracy or completeness of your quote including any schedules or appendices to it.

10. **Special Provision:**

Proponents who, either directly or indirectly through another corporation or entity have been or are in litigation, or who have served notice with intent to proceed with court action against the Town for any such reason are ineligible proponents.

11. **Public / Town Contact:**

The Proposer and/or his employees shall not enter into any dispute with, and shall maintain a courteous relationship with the Town and public.

12. **Laws:**

This quote submission and any contract entered into between the Proposer and the Town of Petrolia will be governed by and in accordance with the by-laws of the Town of Petrolia. The Town of Petrolia reserves the right to cancel any such contract or agreement with or without cause by providing the landlord 60 days' notice unless the agreement / bylaw indicates differently at time of passing by council. All fees paid to the Town will be prorated and a refund agreed upon.

13. **Protection of Property & Public**

The Proposer shall comply with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss. The Proposer shall protect the property immediately surrounding the location area from damage as a result of his operation and immediately report any damage observed during day to day operations.

14. **Acceptance of Terms**

All the terms and conditions of this quote are deemed to be accepted by the Proposer and incorporated in its proposal. The contractor shall save and hold harmless the Town, its officers, agents, servants and employees from and against any and all suits or claims alleging damage or injury to any person or property that may occur or that may be alleged to have occurred in the course of the performance of any future contract and or by-law, whether such claims are made by the proposers, it's employee or a third party. The contractor at its own expense shall defend any and all such actions and pay all legal charges, costs and other expense arising there from.

Please Direct all questions to:

Dave Menzies

Director of Facilities & Community Services

411 Greenfield Street

Petrolia, ON NON 1R0

P: 519-882-2350

dmenzies@petrolia.ca

DEADLINE TO RETURN QUOTE IS Wednesday, December 20, 2017

12:00 noon

Returned to the Petrolia Municipal Office, 411 Greenfield Street (in person)

Clearly Marked: Quote for supply of Indoor Storage

to the Attention of Dave Menzies

TOWN OF PETROLIA

QUOTE INFORMATION

	YES	NO	OTHER/NOTES
5500 SQ FT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
DOLLAR AMOUNT PER SQFT	\$ _____		_____
SECURE/LOCKABLE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
24 HR ACCESS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
WASHROOM / WATER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
CONCRETE FLOOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
DRIVEABLE FLOOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
12 FOOT CEILINGS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
MAN DOOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
GARAGE DOOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
SHELVING SUPPLIED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
ALLOW ITEMS / SHELVE ON WALLS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
HEAT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
LANDLORD TO KEEP ACCESS/DRIVEWAY CLEAR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
VEHICLE PARKING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
IMMEDIATE OCCUPANCY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
INSURANCE	<input type="checkbox"/>	<input type="checkbox"/>	

PRINT AND SIGNATURE OF OWNER

PRINT AND SIGNATURE T.O.P

DATE

DATE