



CORPORATION OF THE TOWN OF PETROLIA

COUNCIL MINUTES

Monday, October 24, 2016

7:00 p.m.

Council Chambers, Victoria Hall

1. CALL TO ORDER

Mayor McCharles called the meeting to order at 7:00 pm

2. ROLL CALL

Council:

John McCharles, Mayor
Tim Brown, Councillor
Joel Field, Councillor
Mary-Pat Gleeson, Councillor
Ross O'Hara, Councillor
Grant Purdy, Councillor
Liz Welsh, Councillor

Staff:

Manny Baron, CAO/Clerk
Rick Charlebois, Director of Corporate Services/ Treasurer
Laurissa Ellsworth, Director of Marketing & Communication
Dave Menzies, Director of Community Services & Facilities
Mandi Pearson, Deputy Clerk/Operations Clerk
Richard Poore, Director of Cultural Services
Mike Thompson, Director of Operations

Regrets:

3. INSPIRATIONAL MESSAGE

Councillor Field gave the inspirational message.

"Don't let bitter unhappy people drag you down to their level, instead their behavior as an example of how not to behave and be grateful you are nothing like them" – Unknown

4. DECLARATION OF PECUNIARY INTEREST

- Mayor McCharles noted to declare at time of the item, and complete the necessary forms with the Deputy Clerk.

5. ADOPTION OF AGENDA

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the October 24, 2016 Agenda of the regular meeting of Council be approved as presented”

Carried

C - 01 –10/24/2016

6. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

- a) Review and Adoption of the Minutes of Regular Council held in open session dated October 11, 2016;

MOVED: Mary-Pat Gleeson

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia adopt as presented minutes of the regular meeting of Council held on October 11, 2016”

Carried

C - 02 –10/24/2016

7. RECOGNITIONS / AWARDS / ANNOUNCEMENTS

- Marilyn Gladu, MP recently presented the OHDCC with recognition certificate and letter in celebration of the Centre’s 10th Anniversary;
- OFSSA Tennis: three students from LCCVI participated, demonstrates the success the students were able to achieve when able to access Mary Beach’s Tennis Courts;
- Stand Pipe Magazine recently recognized the Petrolia Stand Pipe (Historical) as # 4 in the country for contributions to modern water distribution;
- The VPP’s Achy Breaky seat fundraiser was an incredible event, well done to all staff involved;
- Flu Shots are now available by calling the Family Health Team, and the shingle shot should also be noted, it is free until the end of December, and very worthy to receive;
- CSA standards across Canada have delayed the installation of the accessible swing at Woodland, and will be installed as soon as possible. All other swings to be placed on November 7, 2016;
- Free Trees are available for pick up now
- Petrolia Line Q&A tomorrow – all welcome
- Darts are back at The Legion every Thursday
- Oct. 27 – Petrolia Flyers host Mooretown
- Oct. 28 – Petrolia Squires host Ripley
- Oct. 29 – PNEFD Halloween Party
- Nov. 5&6 – Lambton Central Petrolia Optimist Club Craft & Gift Show
- Nov. 6 – 2pm @ Cenotaph – laying of the wreaths
- Nov. 11 – 11am @ Cenotaph – Remembrance Day Service
 - Remembrance Day Dinner
 - Municipal Office Closed
- VPP: 2017 Season has been announced!! And ticket packages are on sale through the Box Office.
- Victoria Hall Theatre Events:
 - PCT – Mrs. Parliament’s Night Out: November 17-20
 - Oil Springs Optimist- Hypnotist Johnny G on October 29

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- The Canadian Cowgirls, Port Huron Northern Band and St. Clair drumline have all confirmed their participation in this year's Santa Claus Parade;
- Oct 28 at 7:00 pm , Romeo Delaris will be speaking at the Sarnia Library;

8. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- None

9. UNFINISHED BUSINESS

- None

10. NEW BUSINESS

- i) **Child Care Worker and Early Childhood Educator Appreciation Day;**

Whereas, October 26, 2016 will be celebrated in Ontario as **Child Care Worker and Early Childhood Educator Appreciation Day**; and

Whereas, the Town of Petrolia recognizes the importance of the early learning and care workforce in shaping the future for Petrolia's children; and

Whereas, it is provincially being recognized on this day the role that ECE's and child care staff play in the lives of children, families and communities;

Now, *Therefore*, I, John McCharles, Head of Council of the Town of Petrolia, do hereby proclaim *October 26, 2016*, as **Child Care Worker and Early Childhood Educator Appreciation Day** in the municipality of Petrolia and do commend its thoughtful observance to all citizens of our municipality.

MOVED: Mary-Pat Gleeson

SECONDED: Grant Purdy

"THAT October 26, 2016 be proclaimed as Child Care Worker and Early Childhood Educator Appreciation Day in the Town of Petrolia "

Carried

C - 03-10/24/2016

11. REPORTS –MOTION REQUIRED (BY DEPARTMENT)

a) Finance

- i) Report dated October 24, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding Tax Sale roll number 080-154;

MOVED: Liz Welsh

SECONDED: Ross O'Hara

"THAT the Council of the Town of Petrolia, approve the write-off of the property taxes, penalty, interest and other charges accumulated on property 3819-000-080-15400-0000

AND THAT staff be directed to begin tax sale proceedings"

Carried

C - 04–10/24/2016

b) Water & Wastewater

- i) Report dated October 24, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding 2017 to 2019 water and sewer rates;

MOVED: Liz Welsh

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, receive and file the Treasurer’s report regarding 2017 to 2019 water and sewer rates”

Carried

C - 05–10/24/2016

c) Operations

- None

d) Community Services & Facilities

- i) Report dated October 24, 2016 from Dave Menzies, Director of Facilities and Community Services regarding the Fry Truck RFP;

MOVED: Liz Welsh

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, approve staff to proceed with the RFP process for operation of the Fry Truck in Bridgeview Park, for a spring 2017 contract”

Carried

C - 06–10/24/2016

- ii) Report dated October 24, 2016 from Dave Menzies, Director of Facilities and Community Services and Laurissa Ellsworth Director of Marketing and Communications regarding Town events update and Economic impact estimates;

MOVED: Liz Welsh

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, receive and file the report from Dave Menzies, Director of Facilities and Community Services and Laurissa Ellsworth Director of Marketing and Communications regarding Town events update and Economic impact estimates”

Carried

C - 07–10/24/2016

- iii) Report dated October 24, 2016 from Dave Menzies, Director of Facilities and Community Services Petrolia Legions Wreath Laying Parade;

MOVED: Tim Brown

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia, approve the Petrolia Legions request to hold the annual Wreath Laying Parade on Sunday, November 6, 2016”

Carried

C - 08–10/24/2016

e) **Administration**

- i) Report dated October 24, 2016 from Mandi Pearson, Deputy Clerk/Operations Clerk and Dave Menzies, Director of Facilities and Community Services regarding Fairbank Park and Memorial Tree Program;

MOVED: Mary-Pat Gleeson

SECONDED: Tim Brown

“THAT the Council of the Town of Petrolia, approve the recommendation of the passive park land on Englehart Drive (Countryview Estates) be named Fairbank Park in recognition of the Fairbank Family;

AND THAT the Council of the Town of Petrolia, approve the memorial tree planting program;

AND THAT the Council of the Town of Petrolia, approve Fairbank Park as the home for the memorial trees to be located.”

Carried

C - 09–10/24/2016

- ii) Report dated October 24, 2016 from Manny Baron regarding Bill 132 Workplace Harassment – update to Town of Petrolia Personnel Policy;

MOVED: Tim Brown

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia, approve the updates made to the Town of Petrolia Workplace Safety and Harassment policy to reflect the recent changes and updates made to Bill 132;

AND THAT this update be reviewed during the next Health & Safety Committee meeting for staff to be in receipt of and also educate employees on the update”

Carried

C - 10–10/24/2016

f) Cultural Services

- i) Report dated October 24, 2016 from Richard Poore, Director of Cultural Services regarding 2016 VPP 5 year comparison report;

MOVED: Tim Brown

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia, receive and file the report from Richard Poore, Director of Cultural Services regarding 2016 VPP 5 year comparison report”

Carried

C - 11-10/24/2016

g) Marketing & Special Events

- None

12. **CORRESPONDENCE – NO ACTION REQUIRED**

- a) AMO Watch file dated October 20, 2016;
b) AMCO Board meeting highlights;
c) CH2M Hill report for September 2016;
d) MPAC 2016 Assessment update;

MOVED: Ross O'Hara

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia receive and file the above Correspondence items a) through d)

Carried

C - 12-10/24/2016

13. **CORRESPONDENCE / ITEMS - MOTION REQUIRED**

Committees of Council

- a) Minutes of the September 8, 2016 Victoria Playhouse Petrolia Advisory Committee meeting;
b) Minutes of the October 13, 2016 Victoria Playhouse Petrolia Advisory Committee – Theatre Seats meeting;
c) Request from 1st Petrolia Scouts to hold apple day in Petrolia October, 28, 2016;

MOVED: Liz Welsh

SECONDED: Tim Brown

“THAT the Council of the Town of Petrolia, approve the minutes of items a), b) and c) as presented above”

Carried

C - 13-10/24/2016

14. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

Mr. Kevin Shaw, First Ave, Petrolia

- Recently met with the CAO and Councillor Purdy for an update on the Blue Dot motion;
 - Positive meeting and appreciate the time with staff;
 - Revision of the motion was discussed, and would like an update from Council on that progress;

Mayor McCharles thanked Mr. Shaw for his continued interest in the Blue Dot Motion, and explained that the motion was carried as a decision of Council at the meeting in which the motion was presented. For this motion to change the mover and seconder of the original motion would need to rescind the motion they presented (and was carried); or 2/3 of the assembly would need to be in favour of a new motion, so 4 out of the 6 members in favour.

Mayor McCharles noted that since the motion staff have been working to address some of the suggestions, and educate the public and put together ways in which our Town's carbon foot-print can be reduced.

Bluewater Power will be attending on November 14, to present a plan to Council as well.

15. IN CAMERA SESSION

Sec 239(4) of the Act

Legal:

Legal 2016-08: to provide Council with information on a pending service agreement negotiation

Personal:

Personal 2016-06: to discuss an offer of employment for an Aquatics Coordinator at the OHDCC

Personal 2016-07: to discuss salary review

MOVED: Mary-Pat Gleeson

SECONDED: Liz Welsh

“THAT the Council of the Town of Petrolia, move In Camera to discuss Legal 2016-06 (b) and Personal 2016-05”

Carried

C - 14-10/24/2016

Council moved In Camera at 7:39 pm

Regular Session resumed at 8:42 pm

16. RISE AND REPORT

MOVED: Joel Field

SECONDED: Liz Welsh

**“THAT the Council of the Town of Petrolia, approve the CAO salary grid increase effective for January 1, 2017;
AND THAT the Senior Staff salary grids be reviewed with Council in March 2017 (In-Camera)”**

Carried

C - 15–10/24/2016

17. CONSIDERATION OF BY-LAWS

First and Second reading

- a) By-Law Number 54-2016 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including October 24, 2016;

MOVED: Joel Field

SECONDED: Tim Brown

“THAT By-Law a) be read a first and second time.”

Carried

C - 16–10/24/2016

Third and Final reading

MOVED: Ross O'Hara

SECONDED: Grant Purdy

- a) **“THAT By-Law Number 54-2016 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including October 24, 2016 be read a Third Time and Finally Passed.”;**

Carried

C - 17–10/24/2016

17. ADJOURNMENT

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the October 24, 2016 meeting of the Council of the Town of Petrolia be adjourned to the next regular scheduled meeting of Council to be held on Monday, November 14, 2016 or to the call of the Chair.”

Carried

C -1810/24/2016

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The meeting adjourned 8:45 pm

John McCharles
Mayor

Manny Baron
CAO/ Clerk