



**CORPORATION OF THE TOWN OF PETROLIA**

**COUNCIL AGENDA**

**Monday, October 24, 2016**

**7:00 pm**

**Council Chambers, Victoria Hall**

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INSPIRATIONAL MESSAGE**
- 4. DECLARATION OF PECUNIARY INTEREST**
- 5. ADOPTION OF AGENDA**
- 6. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)**
  - a) Review and Adoption of the Minutes of Regular Council held in open session dated October 11, 2016;
- 7. RECOGNITIONS / AWARDS / ANNOUNCEMENTS**
  - None at this time
- 8. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL**
  - None scheduled
- 9. UNFINISHED BUSINESS**
  - None at this time
- 10. NEW BUSINESS**
  - None at this time

**11. REPORTS –MOTION REQUIRED (BY DEPARTMENT)**

**a) Finance**

- i) Report dated October 24, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding Tax Sale roll number 080-154;

**b) Water & Wastewater**

- i) Report dated October 24, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding 2017 to 2019 water and sewer rates;

**c) Operations**

- None at this time

**d) Community Services & Facilities**

- i) Report dated October 24, 2016 from Dave Menzies, Director of Facilities and Community Services regarding the Fry Truck RFP;
- ii) Report dated October 24, 2016 from Dave Menzies, Director of Facilities and Community Services and Laurissa Ellsworth Director of Marketing and Communications regarding Town events update and Economic impact estimates;
- iii) Report dated October 24, 2016 from Dave Menzies, Director of Facilities and Community Services Petrolia Legions Wreath Laying Parade;

**e) Administration**

- i) Report dated October 24, 2016 from Mandi Pearson, Deputy Clerk/Operations Clerk and Dave Menzies, Director of Facilities and

Community Services regarding Fairbank Park and Memorial Tree Program;

- ii) Report dated October 24, 2016 from Manny Baron regarding Bill 132 Workplace Harassment – update to Town of Petrolia Personnel Policy;

f) **Cultural Services**

- i) Report dated October 24, 2016 from Richard Poore, Director of Cultural Services regarding 2016 VPP 5 year comparison report;

g) **Marketing & Special Events**

- None at this time

**12. CORRESPONDENCE / ITEMS – NO ACTION REQUIRED**

- a) AMO Watch file dated October 20, 2016;
- b) AMCO Board meeting highlights;
- c) CH2M Hill report for September 2016;
- d) MPAC 2016 Assessment update;

**13. CORRESPONDENCE / ITEMS - MOTION REQUIRED**

Committees of Council

- a) Minutes of the September 8, 2016 Victoria Playhouse Petrolia Advisory Committee meeting;
- b) Minutes of the October 13, 2016 Victoria Playhouse Petrolia Advisory Committee – Theatre Seats meeting;
- c) Request from 1<sup>st</sup> Petrolia Scouts to hold apple day in Petrolia October, 28, 2016;

**14. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL**

**15. IN CAMERA SESSION**  
**Sec 239(4) of *the Act***

**Legal:**

Legal 2016-08: to provide Council with information on a pending service agreement negotiation

**Personal:**

Personal 2016-06: to discuss an offer of employment for an Aquatics Coordinator at the OHDCC

Personal 2016-07: to discuss salary review

**16. RISE AND REPORT**

**17. CONSIDERATION OF BY-LAWS**

- a) By-Law Number 54-2016 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including October 24, 2016;

**18. ADJOURNMENT**