



CORPORATION OF THE TOWN OF PETROLIA

COUNCIL MINUTES

Tuesday, October 11, 2016

7:00 p.m.

Council Chambers, Victoria Hall

1. CALL TO ORDER

Mayor McCharles called the meeting to order at 7:06 pm

2. ROLL CALL

Council:

John McCharles, Mayor
Tim Brown, Councillor
Joel Field, Councillor
Mary-Pat Gleeson, Councillor
Grant Purdy, Councillor

Staff:

Manny Baron, CAO/Clerk
Rick Charlebois, Director of Corporate Services/ Treasurer
Laurissa Ellsworth, Director of Marketing & Communication
Dave Menzies, Director of Community Services & Facilities
Mandi Pearson, Deputy Clerk/Operations Clerk
Richard Poore, Director of Cultural Services
Mike Thompson, Director of Operations

Regrets:

Ross O'Hara, Councillor
Liz Welsh, Councillor

3. INSPIRATIONAL MESSAGE

Councillor Gleeson gave the inspirational message.

"Change is the law of life, and those that look only to the past or present are certain to miss the future" – JFK

4. DECLARATION OF PECUNIARY INTEREST

- Mayor McCharles noted to declare at time of the item, and complete the necessary forms with the Deputy Clerk.

5. ADOPTION OF AGENDA

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the October 11, 2016 Agenda of the regular meeting of Council be approved as presented, with the addition of 10 a) a new business report from Richard Poore, Director of Cultural Services”

Carried

C - 01 –10/11/2016

6. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

- a) Review and Adoption of the Minutes of Regular Council held in open session dated September 26, 2016;

MOVED: Mary-Pat Gleeson

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia *adopt* as presented minutes of the regular meeting of Council held on September 26, 2016”

Carried

C - 02 –10/11/2016

7. RECOGNITIONS / AWARDS / ANNOUNCEMENTS

- Thank you to the residents, visitors, Council Members and Staff for the continuous attendance at the Farmers’ Market this season , was a great season!;
- Thurs. Oct. 13 – Petrolia Flyers host Amherstberg at 7:30 p.m.
- Thurs. Oct. 20 – Petrolia Flyers host Blenheim at 7:30 p.m.
- Fri. Oct. 21 – Petrolia Squires host Milverton at 8:30 p.m.
- Sat. Oct. 22 – The History of Christ Church play at Christ Church at 2pm
 - Eastern Star host roast beef dinner at the Masonic Hall – 5-6:30 pm
- Sun. Oct. 23 – Public Skating starts!
- Sat. Oct. 15 – VHAAC Juried Art Show Opening 2-4 p.m.
 - OHDCC The Centre 10th Anniversary Celebration’s all day! BBQ, cake, giveaways, free swimming and more!
- Upcoming events at Victoria Hall:
 - Petrolia Community Theatres production Mrs. Parliament’s night out;
 - Oil Springs Optimist Club present Jimmy G’s
- VPP:
 - Christmas production seat sales are going extremely well;
- Petrolia Line continues to be on schedule, water tie-ins last week were very successful;
- Mayor McCharles extended thanks to the Petrolia 150 committee, the recent event at the Farmers’ Market was great;

8. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

Petrolia Rotary

- Presented a \$5800.00 cheque presentation to Councillor’s Gleeson & Field for Woodland Park, to be used for a swing set upgrade including accessible swing;

9. UNFINISHED BUSINESS

- None

10. NEW BUSINESS

- i) Report dated October 11, 2016 from Richard Poore, Director of Cultural Services requesting Special Event & Road Closure permission for October 22 & 23, 2016;

MOVED: Joel Field

SECONDED: Mary-Pat Gleeson

“THAT the Council of the Town of Petrolia, approve the report of the Director of Operations regarding a special event and road closure; AND THAT the Special Event Achy Breaky Seats be approved and Walnut Street between Wingfield and Greenfield Street be closed October 22 & 23, 2016 from 11:00 am to 2:30 pm each day; AND THAT the Deputy Clerk notify all emergency services of this closure ”

Carried

C - 03–10/11/2016

- ii) Announcement from Councillor Purdy:
 - o A Rules of Life book was left in my Councillor mailbox, with Rule 47 “You are not in charge” dog-eared. If the person who left it there would like the book back please speak with me.

11. REPORTS –MOTION REQUIRED (BY DEPARTMENT)

a) **Finance**

- i) Report dated October 11, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding 2016 Third Quarter Financial Report;

MOVED: Tim Brown

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia, receive and file the report of the Director of Corporate Services/Treasurer regarding the Third Quarter financial report for 2016”

Carried

C - 04–10/11/2016

- ii) Report dated October 11, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding New Clean Water & Wastewater Fund (CWWF);

MOVED: Mary-Pat Gleeson

SECONDED: Tim Brown

“THAT the Council of the Town of Petrolia, receive and file the report of the

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Director of Corporate Services/Treasurer regarding information on the Clean Water and Wastewater fund (CWWF);

AND THAT the Council of the Town of Petrolia *approve* staff proceeding with a submission for the Florence/Egan/Kerby combined sewer project;

AND THAT the Council of the Town of Petrolia *approve* the Florence/Egan/Kerby Reconstruction project to be advanced to the year 2017 in light of the CWWF funding”

Carried

C - 05–10/11/2016

- iii) Report dated October 11, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding 2017 Municipal Fee Schedule;

MOVED: Grant Purdy

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, *adopt* as presented the 2017 Municipal Fee Schedule”

Carried

C - 06–10/11/2016

b) **Water & Wastewater**

- i) Report dated October 11, 2016 from Mike Thompson, Director of Operations regarding Town of Petrolia Permit to Take Water;

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, *receive and file* the report of the Director of Operations regarding the Town of Petrolia Permit to Take Water update and status”

Carried

C - 07–10/11/2016

c) **Operations**

- None

d) **Community Services & Facilities**

- i) Report dated October 11, 2016 from Dave Menzies, Director of Facilities and Community Services regarding SCRCA grant for Bridgeview Park;

MOVED: Mary-Pat Gleeson

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, endorse staff to proceed with St. Clair Region Conservation Authority grant application for the development of new wetlands in Bridgeview Park”

Carried

C – 08 –10/11/2016

- ii) Report dated October 11, 2016 from Dave Menzies, Director of Facilities and Community Services regarding Accessible Events in the Town of Petrolia – AODA legislation;

MOVED: Joel Field

SECONDED: Grant Purdy

**“THAT the Council of the Town of Petrolia, endorse the AODA policy on Accessible Festivals and Events;
AND THAT the Town of Petrolia guide to Accessible Festivals and Outdoor Events be incorporated into our AODA standards and posted on the Town of Petrolia Website”**

Carried

C – 09 –10/11/2016

- iii) Report dated October 11, 2016 from Dave Menzies, Director of Facilities and Community Services regarding 10 year facility program update;

MOVED: Mary-Pat Gleeson

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, receive and file the report of the Director of Community Services and Facilities dated October 11, 2016 regarding and update on the Town’s draft 10 year facilities program”

Carried

C – 10 –10/11/2016

e) Administration

- i) Report dated September 29, 2016 from Rob Nesbitt, Senior Planner regarding SOF Surfaces Laydown Area site plan; (by-law 52-2016)

MOVED: Joel Field

SECONDED: Tim Brown

“THAT the Council of the Town of Petrolia, enact the by-law listed on this agenda as 52-2016”

Carried

C – 11 –10/11/2016

f) Cultural Services

- None

g) Marketing & Special Events

- None

12. CORRESPONDENCE – NO ACTION REQUIRED

- a) AMO Watch file dated September 29, 2016;
- b) AMCTO Board of Directors meeting highlights;
- c) AMCTO legislative express October 3, 2016;
- d) Resolution regarding Ontario’s Intensive Therapy Funding;
- e) Statistics update from SLWDB regarding age distribution for the Town of Petrolia;
- f) Provincial review of the Ontario Municipal Board;
- g) County Council highlights – October 5, 2016;
- h) AMO Watch File dated October 6, 2016;
- i) Correspondence from the Lambton Kent District School Board regarding recent accommodation review;
- j) Correspondence from CUPW regarding Canada Post review;

MOVED: Joel Field

SECONDED: Tim Brown

“THAT the Council of the Town of Petrolia receive and file the above Correspondence items a) through j) excluding d)”

Carried

C – 12 –10/11/2016

Item d) Resolution regarding Ontario’s Intensive Therapy Funding from the Township of Brudenell, Lyndoch and Raglan

MOVED: Mary-Pat Gleeson

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia, support the Township of Brudenell, Lyndoch and Raglan resolution regarding Ontario’s Intensive Therapy Funding/Services for Children with Autism;

AND THAT this show of support is to be forwarded to the Honourable Kathleen Wynne, Premier of Ontario and all Municipalities in Ontario;

Carried

C – 13 –10/11/2016

13. CORRESPONDENCE / ITEMS - MOTION REQUIRED

Committees of Council

- a) Minutes of the September 28, 2016 Victoria Hall Art Advisory Committee meeting;

MOVED: Joel Field

SECONDED: Tim Brown

“THAT the Council of the Town of Petrolia, approve the minutes of the September 28, 2016 Victoria Hall Art Advisory Committee meeting”

Carried

C – 14 –10/11/2016

14. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- None

15. IN CAMERA SESSION

Sec 239(4) of *the Act*

Legal:

Legal 2016-06 (B): to update the pending legal matter regarding a resident complaint.

Personal:

Personal 2016-05: to discuss consideration for employment amendment to a current position.

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the Council of the Town of Petrolia, move In Camera to discuss Legal 2016-06 (b) and Personal 2016-05”

Carried

C – 15 –10/11/2016

Council moved In Camera at 7:24 pm

Regular Session resumed at 8:01 pm

16. RISE AND REPORT

MOVED: Tim Brown

SECONDED: Grant Purdy

“THAT the Council of the Town of Petrolia, receive and file the report from the CAO, Manny Baron regarding Legal 2016-06 (b)”

Carried

C - 16–10/11/2016

MOVED: Joel Field

SECONDED: Tim Brown

“THAT the Council of the Town of Petrolia, approve staff to proceed, and if established a By-Law is to be brought forward during a future session of Council”

Carried

17. CONSIDERATION OF BY-LAWS

First and Second reading

- a) By-Law Number 51-2016 being a By-Law of the Corporation of the Town of Petrolia to enter into an agreement with her Majesty the Queen in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Town of Petrolia to receive funding through the Ontario Community Infrastructure Fund;
- b) By-Law Number 52-2016 being a By-Law of the Corporation of the Town of Petrolia to authorize the execution of an agreement between Prins Tank St. Property Inc. and the Corporation of the Town of Petrolia for the development of Plan 25 Lots 30 to Part Lot 42 RP 25R3090 Parts 3 and 4, Tank Street, Town of Petrolia, County of Lambton;
- c) By-Law Number 53-2016 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including October 11, 2016;

MOVED: Mary-Pat Gleeson

SECONDED: Tim Brown

“THAT By-Law a) through c) be read a first and second time.”

Carried

C – 18 –10/11/2016

Third and Final reading

MOVED: Grant Purdy

SECONDED: Joel Field

- a) **“THAT By-Law Number 51-2016 being a By-Law of the Corporation of the Town of Petrolia to enter into an agreement with her Majesty the Queen in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Town of Petrolia to receive funding through the Ontario Community Infrastructure Fund be read a Third Time and Finally Passed.”;**

Carried

C – 19 –10/11/2016

MOVED: Grant Purdy

SECONDED: Joel Field

- b) **“THAT By-Law Number 52-2016 being a By-Law of the Corporation of the Town of Petrolia to authorize the execution of an agreement between Prins Tank St. Property Inc. and the Corporation of the Town of Petrolia for the development of Plan 25 Lots 30 to Part Lot 42 RP 25R3090 Parts 3 and 4, Tank Street, Town of Petrolia, County of Lambton be read a Third Time and Finally Passed.”;**

Carried

C – 20 –10/11/2016

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MOVED: Grant Purdy

SECONDED: Joel Field

- c) **“THAT By-Law Number 53-2016 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including October 11, 2016 be read a Third Time and Finally Passed.”;**

Carried

C – 21 - 10/11/2016

17. ADJOURNMENT

MOVED: Tim Brown

SECONDED: Joel Field

“THAT the October 11, 2016 meeting of the Council of the Town of Petrolia be adjourned to the next regular scheduled meeting of Council to be held on Monday, October 24, 2016 or to the call of the Chair.”

Carried

C – 22 -10/11/2016

The meeting adjourned 8:06 pm

John McCharles
Mayor

Manny Baron
CAO/ Clerk