CORPORATION OF THE TOWN OF PETROLIA

COUNCIL MINUTES

Monday, November 28, 2016
7:00 p.m.
Council Chambers, Victoria Hall

1. CALL TO ORDER

Mayor McCharles called the meeting to order at 7:00 pm

2. ROLL CALL

Council:

John McCharles, Mayor
Tim Brown, Councillor
Joel Field, Councillor
Mary-Pat Gleeson, Councillor
Ross O'Hara, Councillor
Grant Purdy, Councillor
Liz Welsh, Councillor

Staff:

Manny Baron, CAO/Clerk
Mandi Pearson, Deputy Clerk/Operations Clerk
Rick Charlebois, Director of Corporate Services/ Treasurer
Laurissa Ellsworth, Director of Marketing & Communication
Dave Menzies, Director of Community Services & Facilities
Richard Poore, Director of Cultural Services
Mike Thompson, Director of Operations

Regrets:

3. INSPIRATIONAL MESSAGE

Councillor Welsh gave the inspirational message.

"There are only two things you can change about the past. Your perception and your knowledge. They are not the same. Both will change the future." - Senator Murray Sinclair

4. DECLARATION OF PECUNIARY INTEREST

- Mayor McCharles noted to declare at time of the item, and complete the necessary forms.

5. ADOPTION OF AGENDA

Mayor McCharles noted a correction to item 10 i)

Councillor Purdy amended the proposed motion:

THAT the Council of the Town of Petrolia believes all Canadians should have the right to clean air, clean water, and safe food;
THEREFORE BE IT RESOLVED
THAT the Mayor and Council of the Town of Petrolia, direct staff to include an Environmental Policy that includes and supports these rights in the overall Strategic Plan;
AND THAT the Town of Petrolia supports said Environmental Policy as outlined in the Strategic Plan going forward.

MOVED: Mary-Pat Gleeson SECONDED: Liz Welsh

"THAT the Council of the Town of Petrolia *adopt* the November 28, 2016 agenda with amendment as noted to item 10) i"

Carried
C - 01 –11/28/2016

6. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)

a) Review and Adoption of the Minutes of Regular Council held in open session dated November 14, 2016;

MOVED: Liz Welsh SECONDED: Tim Brown

"THAT the Council of the Town of Petrolia *adopt* as presented minutes of the regular meeting of Council held on November 14, 2016"

Carried
C - 02 –11/28/2016

7. RECOGNITIONS / AWARDS / ANNOUNCEMENTS

- Nov. 30 – Deadline for charities to apply for the Petrolia Community Fund annual micro grants to be paid out on Jan. 1 at the levee;
- Dec. 2 – Christmas in the Park/Chili Cook Off featuring a new item – Mustard's Last Stand – a food truck specializing in Elephant Ears, Funnel Cakes, and Deep Fried Mars Bars;
- Dec. 3 – Petrolia Santa Claus Parade at 2pm and Santa at the Centre immediately following;
- Dec. 6 – Christmas for Everyone Luncheon at The Legion;
- VPP:
    - Starbright Christmas will be opening tomorrow to a sold out run!;
    - VPP Jamboree tickets also selling very quickly;
- Street Light concerns along Petrolia Line are being addressed, and will be complete by Wednesday. The Contractor is experiencing a concern with the bolt pattern;
- Joe Roberts will be at the Library on December 3rd after the Parade;
- A PTSD session will be held at the Sarnia Library on December 6 at 6:30 pm;
- Thank you to all staff for a fantastic Big Dig finale celebration, well done!;
- Warden's election in on December 7th at the County Building at 9:00 am;

- Councillor Gleeson: recognized a job well done to those who recently presented to the Health Board members;

8. DELEGATIONS / FIRST OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- None

9. UNFINISHED BUSINESS

- None

10. NEW BUSINESS

i) Notice of motion from Councillor Purdy regarding the Town of Petrolia Environmental Policy;

MOVED: Tim Brown SECONDED: Joel Field

"THAT the Council of the Town of Petrolia believes all Canadians should have the right to clean air, clean water, and safe food;
AND THAT the Mayor and Council of the Town of Petrolia, direct staff to include an Environmental Policy that includes and supports these rights in the overall Strategic Plan;
AND THAT the Town of Petrolia supports said Environmental Policy as outlined in the Strategic Plan going forward"

Carried
C - 03–11/28/2016

11. REPORTS –MOTION REQUIRED (BY DEPARTMENT)

a) Finance

i) Report dated November 28, 2016 from Rick Charlebois, Director of Corporate Services/Treasurer regarding approval of the 2017 Town of Petrolia Budget;

MOVED: Liz Welsh SECONDED: Tim Brown

"THAT the Council of the Town of Petrolia *receive* the Director of Corporate Services report;
AND THAT the Town of Petrolia's 2017 Budget be *approved* as presented"

Carried
C - 04 –11/28/2016

b) Water & Wastewater

- None

c) Operations

- None

d) Community Services & Facilities

- None

e) Administration

i) Report dated November 28, 2016 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding 2018 Municipal Election and changes to the Municipal Elections Act;

MOVED: Mary-Pat Gleeson SECONDED: Liz Welsh

"THAT the Council of the Town of Petrolia *receive and file* as presented the report of the Deputy Clerk/Operations Clerk outlining the 2018 election and changes to the Municipal Elections Act"

Carried
C - 05 –11/28/2016

ii) Report dated November 28, 2016 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding 2018 Municipal Election explanation of ranked ballots legislative change;

MOVED: Ross O'Hara SECONDED: Joel Field

"THAT the Council of the Town of Petrolia *receive and file* as presented the report of the Deputy Clerk/Operations Clerk outlining the ranked balloting for the 2018 election"

Carried
C - 06 –11/28/2016

iii) Report dated November 28, 2016 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding 2018 Municipal Election – Internet and Phone voting method;

MOVED: Liz Welsh SECONDED: Grant Purdy

"THAT the Council of the Town of Petrolia *receive* as presented the report of the Deputy Clerk/Operations Clerk outlining Internet & Telephone Voting in the 2018 Election;
AND THAT the Council *authorize* the use of Internet & Telephone Voting as an alternative voting method in the 2018 municipal election;
AND THAT Council *authorize* the release of an RFP for Internet/Telephone Voting Service Providers"

Carried
C - 07 –11/28/2016

iv) Report dated November 28, 2016 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding 2017 Council Calendar and 2016 Municipal Office hours during Christmas;

MOVED: Liz Welsh SECONDED: Ross O'Hara

"THAT the Council of the Town of Petrolia *adopt* as presented the 2017 Council Meeting Calendar and the 2016 Municipal Office Christmas hours of operation"

Carried
C - 08 –11/28/2016

v) Report dated November 28, 2016 from Mandi Pearson, Deputy Clerk/Operations Clerk regarding Business Licence application – Aries Dog Grooming at 4165 Petrolia Line;

MOVED: Grant Purdy SECONDED: Mary-Pat Gleeson

"THAT the Council of the Town of Petrolia, *adopt* the report of new Business Licence – Aries Dog Grooming as submitted by the Deputy Clerk/Operations Clerk;
AND THAT Aries Dog Grooming be issued Business Licence;
AND THAT a fee of $200.00 be paid"

Carried
C - 09 –11/28/2016

f) Cultural Services

- None

g) Marketing & Special Events

- None

12. CORRESPONDENCE – NO ACTION REQUIRED

a) Monthly report from CH2M Hill regarding operations of the Petrolia Waste Water Treatment Plant during the month of October 2016;
b) County of Lambton News Release – Lambtoncares.ca;
c) AMO Watch File dated November 24, 2016;

MOVED: Ross O'Hara SECONDED: Liz Welsh

"THAT the Council of the Town of Petrolia *receive and file* the above Correspondence items a) through c)

Carried
C - 10 –11/28/2016

13. CORRESPONDENCE / ITEMS - MOTION REQUIRED

Committees of Council

a) Draft Minutes of the November 17, 2016 Petrolia Heritage Advisory meeting;

MOVED: Joel Field SECONDED: Tim Brown

"THAT the Council of the Town of Petrolia, *approve* the minutes of items a) as presented above"

Carried
C -11 –11/28/2016

14. SECOND OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

- None

15. IN CAMERA SESSION

Sec 239(4) of *the Act*

Legal:
Legal 2016-10: to provide Council with information on a pending VPP contract agreement;

MOVED: Joel Field SECONDED: Tim Brown

"THAT the Council of the Town of Petrolia, *move In Camera* to discuss Legal 2016-10"

Carried
C - 12 –11/28/2016

Council moved In Camera at 7:36 pm
Regular Session resumed at 8:03 pm

16. RISE AND REPORT

MOVED: Joel Field SECONDED: Grant Purdy

"THAT the Council of the Town of Petrolia, *approve* the Director of Cultural Services to proceed with negotiation;
AND THAT an agreement be brought back to Council for approval"

Carried
C - 13 –11/28/2016

17. CONSIDERATION OF BY-LAWS

First and Second reading

a) By-Law Number 57-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between Mr. Joseph Anthony Bourque and the Town of Petrolia for use of Town Lands;

b) By-Law Number 58-2016 being a By-Law of the Corporation of the Town of Petrolia to set water and sewer rates for the year 2017;

c) By-Law Number 59-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between CH2M Hill Canada Ltd and the Town of Petrolia for Operation, Maintenance and Management Services of the Petrolia Waste Water Treatment Facility;

d) By-Law Number 60-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between Bluewater Power Services Corporation and the Town of Petrolia for Meter reading, Billing and Associated Services;

e) By-Law Number 61-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between Bluewater Power Services Corporation and the Town of Petrolia for Water Meter maintenance and Installation Services;

f) By-Law Number 62-2016 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including November 28, 2016;

MOVED: Grant Purdy SECONDED: Liz Welsh

"THAT By-Law a) and f) be read a first and second time."

Carried
C -14 –11/28/2016

Third and Final reading

MOVED: Joel Field SECONDED: Ross O'Hara

a) **"THAT By-Law Number 57-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between Mr. Joseph Anthony Bourque and the Town of Petrolia for use of Town Lands be read a Third Time and Finally Passed.";**

Carried
C - 15 –11/28/2016

MOVED: Joel Field SECONDED: Ross O'Hara

b) **"THAT By-Law Number 58-2016 being a By-Law of the Corporation of the Town of Petrolia to set water and sewer rates for the year 2017 be read a Third Time and Finally Passed.";**

Carried

C - 16 –11/28/2016

MOVED: Joel Field SECONDED: Ross O'Hara

c) **"THAT By-Law Number 59-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between CH2M Hill Canada Ltd and the Town of Petrolia for Operation, Maintenance and Management Services of the Petrolia Waste Water Treatment Facility be read a Third Time and Finally Passed.";**

Carried

C - 17–11/28/2016

MOVED: Joel Field SECONDED: Ross O'Hara

d) **"THAT By-Law Number 60-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between Bluewater Power Services Corporation and the Town of Petrolia for Meter reading, Billing and Associated Services be read a Third Time and Finally Passed.";**

Carried

C - 18 –11/28/2016

MOVED: Joel Field SECONDED: Ross O'Hara

e) **"THAT By-Law Number 61-2016 being a By-Law of the Corporation of the Town of Petrolia to appoint authorize an agreement between Bluewater Power Services Corporation and the Town of Petrolia for Water Meter maintenance and Installation Services be read a Third Time and Finally Passed.";**

Carried

C - 19 –11/28/2016

MOVED: Joel Field SECONDED: Ross O'Hara

f) **"THAT By-Law Number 62-2016 being a By-Law of the Corporation of the Town of Petrolia to Confirm the Resolutions and Motions of the Council of the Town of Petrolia which were adopted up to and including November 28, 2016 be read a Third Time and Finally Passed.";**

Carried

C - 20 –11/28/2016

17. ADJOURNMENT

MOVED: Tim Brown SECONDED: Joel Field

"THAT the November 28, 2016 meeting of the Council of the Town of Petrolia be adjourned to the next regular scheduled meeting of Council to be held on Monday, December 12, 2016 or to the call of the Chair."

Carried

C - 21 –11/28/2016

The meeting adjourned 8:05 pm

John McCharles
Mayor

Manny Baron
CAO/ Clerk