



CORPORATION OF THE TOWN OF PETROLIA

**COUNCIL BUDGET  
MINUTES**

Tuesday, November 1, 2016

9:00 am

Council Chambers, Victoria Hall

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**1. CALL TO ORDER**

Mayor McCharles call the meeting to order at 9:00 am

**2. ROLL CALL**

Council:

John McCharles, Mayor  
Tim Brown, Councillor  
Joel Field, Councillor  
Mary-Pat Gleeson, Councillor  
Ross O'Hara, Councillor  
Grant Purdy, Councillor  
Liz Welsh, Councillor

Staff:

Manny Baron, CAO/Clerk  
Rick Charlebois, Director of Corporate Services/Treasurer  
Laurissa Ellsworth, Director of Marketing & Communication  
Dave Menzies, Director of Community Services & Facilities  
Mandi Pearson, Deputy Clerk/Operations Clerk  
Richard Poore, Director of Cultural Services  
Annette Strand, Finance Assistant  
Lawrence Swift, Fire Chief  
Mike Thompson, Director of Operations

**3. ADOPTION OF AGENDA**

MOVED: Mary-Pat Gleeson

SECONDED: Liz Welsh

**“THAT the Agenda for this first session of Budget Deliberations be approved as submitted”**

Carried

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**4. CONSIDERATION OF MINUTES OF PREVIOUS MEETING(S)**

a) None at this time, as 1<sup>st</sup> session of Council Budget review

**5. PROPOSED BUDGET OVERVIEW**

Mr. Charlebois opened the meeting and explained the process to this budget and thanked staff for the great efforts in putting together a 2017 budget in November, a great tool to be able to operate at full strength for finance into 2017.

The finalized budget is anticipated to be presented to Council on December 12, 2016 for adoption.

**6. 2017 BUDGET BY REVIEW**

Mr. Charlebois presented the Budget overview:

1. assuming education and County prediction for 2017, the Town rate increase will be 1% for 2017, water increase 2%, and Sewer reduction 5%;

Councillor Brown arrived at 9:05 am

Councillor Purdy arrived at 9:10 am

2. Review of Petrolia’s accomplishments to date;
3. Presentation of proposed 2017 Town General Operating

Discussion on Nicol Scholarship:

Currently the \$10,000.00 portion previously dedicated to Victoria Hall has been excluded, as with the current state of the investment direction was to return this amount to the Nicol Scholarship to be awarded into a scholarship for the second year in a row.

Councillor Field: the funds are needed and beneficial to LCCVI students, it would be nice to see a campaign driven forward that other recipients

contribute back to keep the scholarship going. This is an investment in our youth and needs to be reviewed yearly.

MOVED: Ross O'Hara

SECONDED:

**"THAT the Council of the Town of Petrolia move that the Nicol Fund line be returned back into the budget.**

**AND THAT the Victoria Hall portion not be provided to the scholarship."**

- motion did not receive seconder, motion not heard on the floor
- Budget Line remains as presented

Session recessed at 10:48 am

Session resumed at 11:03 am

Department Directors and Managers presented their budgets as proposed

- EOC/CERV
- Fire
- Hillsdale Cemetery
- Public Works
- OHDCC
- Arena
- Parks & Recreation
- Community Events
- Farmers' Market
- Marketing
- Reserves and Loans

Session recessed at 12:03 pm

Session resumed at 12:37 pm

4. Town General Capital 2017 presented by Mr. Charlebois
5. Town Water Operating and Capital Budget 2017 presented by Mr. Charlebois
6. Town Sewer Operating and Capital Budget 2017 presented by Mr. Charlebois
7. Closing remarks
  - Opened up for discussion with Council and Staff
  - Mayor McCharles thanked staff for their dedication and diligence in presenting a true budget and for sticking to no more than a 1% increase as Council asked of them, we understand how great of an effort this was.

- Looking forward to public open house in November and the adoption of the 2017 budget.

8. **ADJOURMENT**

MOVED: Joel Field

SECONDED: Liz Welsh

**“THAT the Council of the Town of Petrolia adjourn the November 1, 2016 budget deliberations”**

**Carried**

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Meeting adjourned at 1:42 pm

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Mayor  
John McCharles

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CAO/Clerk  
Manny Baron