



"Celebrating our Heritage, Investing in our Future"

The Corporation of the Town of Petrolia

JOB DESCRIPTION

Position: Operator

Department/Location: Public Works Department, 345 Centre Street, Petrolia

Type: Permanent, Full Time, Benefits

Union/Non-Union: Union, CUPE 2393

Salary Range: per Collective Agreement

Area of Responsibility:

Reporting to the Works Foreman, as a Public Works Operator, the successful applicant will be a member of our public works team responsible for providing a variety of services to our community through demonstrating excellent care, a high level of ownership and proficiency for the tasks at hand.

Duties & Qualifications:

- Maintenance of Public Works vehicles, trucks and equipment,
- Safe operation of Town equipment (backhoe, plow, lawn tractor, etc...)
- Sewer work, including hand and machine excavation, backfilling, pipe installation, mechanical/manual rodding/cleaning, setting/removing manholes and manhole covers, installing catch basins, sewer flushing, service laterals and cleanouts.
- Street cleaning, including manual cleaning and disposal of materials collected.
- Road works, including installation of granular, hot/cold patching of asphalt, pothole repairs, curb & gutter installations/repairs, curb cuts, etc.
- Sidewalk installations and repairs, including saw cutting and removals.
- Cemetery works, including machine and hand excavation/backfilling
- Snow plowing/removal operations, including operating vehicles regardless of G.V.W
- Grass cutting of all Town road allowances, including walk behind mowers and trimmers.
- Parking lot repairs and maintenance.
- Tree trimming and removal.
- Storm Water Management
- Attendance of weekly safety meetings.
- Attendance to all safety related workshops/seminars/upgrading.
- Overtime as required
- Promote and maintain public relations
- All other duties as may be assigned by the Director of Operations or Leads Works Foreman
- Valid Standard First Aid certification and Basic CPR certification
- Minimum Grade 12 completion
- 5 or more year's experience within Public Works or construction environment
- Valid driver's license with DZ endorsement
- Snow Plow Operation experience (necessity)
- Back Hoe Operation experience (necessity)
- Computer literate (Microsoft Word, e-mail, internet, etc).
- Strong oral and written communications skills
- CRS certification an asset