



"Celebrating our Heritage, Investing in our Future"

The Corporation of the Town of Petrolia

is seeking a

**Program Instructor (Boomers 55+)
(Part-time, non-union)**

The Town of Petrolia is nestled in the heart of Southwestern Ontario's Lambton County and framed by Lake Huron and the St. Clair River. The Town's commitment to the preservation of its history supports a quality of life that energizes its residents and inspires its visitors. Petrolia boasts excellent schools, a hospital and an outstanding community and wellness centre.

Area of Responsibility:

Reporting to the Programs Coordinator, this position provides support for the Boomers 55+ program at the Oil Heritage District Community Centre;

Job Description

- To coordinate, organize, implement and instruct quality adult senior programs, including interesting activities not limited to bus trips, social outings, catered lunches, etc.. that are enticing for people 50 years of age and older to enjoy;
- Promote a healthy, active lifestyle for seniors;
- To properly set-up and take down equipment required for the activities and or meal that occurs during the program;
- To be well-versed in the happenings, policies and procedures at the Centre;
- To bring to the Program Coordinator's attention, the case of any patron that may require special assistance;
- To work at all times in a team atmosphere;
- Exercise good communication and public relations skills;
- To work with community groups, health care professionals, and other professional organizations to help stimulate the mind, body & soul of the program participants;
- To be current in local, regional and provincial trends for seniors activities and lifestyle;

Qualifications

1. Current Standard First Aid and CPR "C"
2. Senior Style and or Program organization experience would be an asset
3. Event planning and organization experience and asset

We appreciate the interest of all those who respond; however, only those selected for an interview will be contacted. Information obtained through this posting is collected for candidate selection only and is protected by the Municipal Freedom of Information Act. The Town of Petrolia is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Clerks Department to ensure your accessibility needs are accommodated throughout this process.

This is a Non-Union position, located at the Oil Heritage District Community Centre

Wage

\$14.00 per hour

Employment Period

approx.. 15 hours per week
September through June

Deadline for applications is no later than **12 noon Friday, August 18, 2017**

Resumes clearly marked Boomers Instructor to be directed to the attention of:

Thera Wagner, Programs Coordinator

360 Tank Street

Petrolia, ON N0N 1R0 twagner@ohdcc.com

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